Tirpude College of Social Work (Autonomous), Nagpur

Affiliated to

Rashtrasant Tukadoji Maharaj Nagpur University

Faculty of Humanities

Bachelor of Social Work

Syllabus

(Semester Pattern)

2022-2023

Bachelor of Social Work (B.S.W.)
English
Semester - I

Theory Marks: 80   Internal Assessment Marks: 20

Course Outcomes

Û Learners will be able to inculcate language proficiency

Û Learners will understand the structure of sentences through prescribed grammar

Û Learners will be able to draft an impressive application and resume for a job

Prescribed Textbook

Alluring Aroma (A Textbook of Compulsory English)
(Macmillan Education)

Chief Editors: Ajiet Jachak, Kapil Singhel, Madhavi Moharil

Unit I (Prose)

Û The Super Mom Mary Kom

Û The Naïve Friend – Munshi Premchand

Û Fur – Hector Hugh Munro (Saki)

Unit II (Poetry)

Û Don't Quit – Edgar Albert Guest

Û In the Bazaars of Hyderabad – Sarojini Naidu

Û Walk by Moonlight – Henry Derozio

Unit III (Writing Skills)

Business Communication Part I

1. Job Application, Resume Writing
2. Invitations (Formal and Informal), Complaint Letter

Unit IV (Language Study)

A. Parts of Speech, Articles
B. Vocabulary Building – Synonyms, Antonyms, Homonyms

Internal Assessment: Picture Comprehension. Students will be shown a picture and will be asked to explain it in 200 words.

Recommended Books:-

1 Learner's English Grammar and Composition: NDV Prasada Rao (S.Chand and Co.)

2 Essentials of English and Business Communication- Rajendra Pal, S. Korlahalli(Sultan Chand and Sons)

3. Developing Communication Skills (Second Edition)- Krishna Mohan, Meera Banerji (Macmillan Publishers India Ltd.)

4. Communication Skills –Sanjay Kumar , Pushp Lata (Oxford University Press)

5. Principles and Practice of Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers)

Bachelor of Social Work (BSW) Semester – I
PAPER –II (1T2)
Marathi (Optional)
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,dq.k xq.k % 80+20

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Bachelor of Social Work Semester Ist

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पाठ्यक्रम के उद्देश्य :

1.हिंदी भाषा और साहित्य के प्रति विद्यार्थियो मे अभिरुची निर्माण करना

2.हिंदी भाषा के विविध विधाओ से विद्यार्थियो को परिचित कराना

3.दैनंदिन जीवन मे भाषा की प्रयोजनता को बढाना

4.हिंदी भाषा का सम्यक ज्ञान देना

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2-	cktkj n'kZu ¼fuca/k½	&	tSusanz dqekj
3-	iqjLdkj ¼dgkuh½	&	t;'kadj izlkn
4-	Hkksykjkke dk tho ¼O;aX;½	&	gfj'kadj ijlkbZ
5-	ljgn ds ml ikj ¼fjiksrkZt½	&	Q.kh'ojukFk js.kq

bdkbZ & II
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2-	os eqLdkrs Qwy ugha	&	egknsoh oekZ
3-	izFke jf"e	&	lqfe=kuanu iar
4-	eSa og /kuq gwa¡	&	vKs;
5-	clarh gok	&	dsnkjukFk vxzoky

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पाठ्यक्रम के परिणाम :

1.हिंदी भाषा और साहित्य क प्रति विद्यार्थियो मे अभिरुची निर्मित हुई

2.हिंदी भाषा कि विविध विधाओ से विद्यार्थी परिचित हुए

3. दैनंदिन जीवन मे भाषा की प्रयोजनता विकसित हुई

BSW Part I Supplementary English

Semester-I

1T2

Full Marks -80+20

UNIT –I

Text: Sesame (An anthology of English Prose)

Lessons Prescribed: 1] The First Case

      a.   An Astrologer's Day

      b.   On the Rule of the Road

UNIT –II

Text: Sesame (An anthology of English Prose)

Lessons: Same as unit –I

UNIT –III

1] Writing biographical sketch

2] Business letter writing

UNIT-IV

1] Paragraph writing

2] Comprehension of unseen passage

Internal Assessment:

- Reading skills
- Extempore
- Dictation
- Attendance

Recommended Reading

1. English for Competitive Examinations- Ed. R.P. Bhatnagar, Rahul Bhargava(Special Edition-Macmillan)
2. Writing Skills- Anne Laws (Orient Blackswan)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli

(S. Chand &Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor(Sheth publishers)

Bachelor of Social Work (BSW) Semester-I
Paper –III (1 T 3)
Introduction to Social Work Profession
(Core Domain)

Learner's Objective:
1. Understand the concept of social work Profession.
2. Develop knowledge of history and development of social work.
3. Understand the current trends of social work practice in India.
4. Develop understanding of the perspectives of social work practice in India.

UNIT-I: Concept of Professional Social Work: Concept, Definition**,** Objectives, Goals, Values, Principles and Code of Ethics. Ethical Responsibilities in Social Work, Scope of Professional Social Work, Attributes of Professional Social Worker.

UNIT-II: Evolution of Social Work Profession in India and Abroad: Evolution of Social Work in abroad, **S**ocial work in India; Ancient, Medieval and Modern Period.
National and International Agency: Backward Class Commission, Women Commission, WHO, UNICEF, UNDP.

UNIT- III: Social Work and Related terms: Social Services, Social Welfare, Social Reforms & Charity. Social Security, Human Rights and People's participation, Social Justice and Social development, Environment protection.

UNIT- IV: Development of Social Work Education in India: Evolution of social work education in India, Training in Social Work Education, Focus, Nature and Content of Social Work Education. Fields of professional Social Work.

Course Outcomes:
1. Learners will understand importance and historical development of social work profession.
2. Learners will acquire knowledge about evolution of social work profession in India and Abroad.
3. Learners will acquire knowledge about social work terms.
4. Learners will acquire knowledge of social work education in India.

Assignment

1. Class room seminar presentation and written assignment related to the theory paper.

2. Field visit to understand the functions and roles of the Government and Non-Government Organizations

References:

1. Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur: Raj Publishing House.

2. Bradford, W. Sheafor, Charles, R. Horejsi, Gloria A. - Fourth Edition (1997) Techniques and Guidelines for Social Work, London: Allyn and Bacon, A Viacom Company.

3. Dasgupta, Sugata (1964) Towards a Philosophy of Social Work in India, New Delhi: Popular Book Services.

4. Desai, Murali (2002) Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.

5. Diwakar, V. D. (1991) Social Reform Movement in India, Mumbai: Popular Prakashan.

6. Dubois, Brenda, Krogsrud, Karla, Micky - Third Edition (1999) Social Work - An Empowering Profession, London: Allyn and Bacon.

7. Feibleman, J.K. (1986) Understanding Philosophy - A Popular History of Ideas, New York: Souvenir Press.

8. Fink, Arthur E., Wilson, Everett E. - Third Edition (1959) The Fields of Social Work, New York: Henry Holt and Company.

9. Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.

10. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras : Association of School of Social Work in India

11. Rameshwari, Devi and Ravi Prakash (2000) Social Work Practice, Jaipur: Mangal Deep Publications.

12. Roy, Bailey and Phil, Lee (1982) Theory and Practice in Social Work, London: Oxford Pub.Ltd.

13. Sheldon, B., & Macdonald, G., (2010) A Textbook of Social Work, London: Routledge.

14. Singh, R.R. (1985) Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company.
Wadia, A. R. (Ed.) (1961) History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

Bachelor of Social Work Semester - I Paper IV(1T4)
(Core Domain)
Working with Individual (Case Work) & Working with groups (Group work) I

Learner's objectives –
1. To impart knowledge about history of social case work.
2. To understand the objectives, principles and importance of social case work method.
3. To understand the Nature, types and Characteristics of Group and concept of group work.
4. To develop understanding of group work as a method and develop appropriate perspective regarding group dynamics.

Unit - I: Introduction to Case Work Method:

Meaning and concept of Social Case Work, Definition, Historical Development of Case Work Method in India. Case work in various settings—Schools, Welfare agencies, Hospitals.

Unit - II: Case Work as a Method:

Philosophical Assumptions, Values, Objectives, Principles, Importance of case work, Components of case work.

Unit- III: - Working with Groups:

Nature, types and Characteristics of Group, Definition of Group Work, Purpose and formation of the group, Membership, Duration and phases in Group Work.

Unit –IV: - Social Group Work as a Method:

Objectives, Principles, values of Group work, Process in groups and types of group work services: Development, recreational, non - formal education, skill development, Group dynamics: leadership, isolation, decision making, communication, relationship, conflict, personal experiences, bond, sub - group

Assignments: 1. Case presentation,
             2.Workshop on case work tools: interview/ home visit/ recording and
             3.Assignment based on theory (SWP)
             4.Presentation on Group formation and program planning

Learning Outcomes: -

1. Developed knowledge about history of social case work.
2. Understood the concept of social case work method.
3. Understood the Nature, types and Characteristics of Group and
   concept of group work.
4. Developed understanding on group work as a method and develop appropriate perspective regarding group dynamics.

References:

1.Bhattacharya Sanjay (2005) Social Work:An Integrated Approach , Deep & Deep publication Pvt. Ltd
2.Bannerjee G.R.(1967), Concept of Being and Becoming in the Practiceof social work, Mumbai: Tata Institute of SocialScience.
3.Bannerjee G.R. (1971), some Thought on Professional self in Socialwork, Indian Journal of Social work, Mumbai: Tata Institute of SocialScience.
4.Friendlander W.A. (1987), Concept and Methods of socialwork,
5.Englew ood cliffs, Prentice Hall.
6.Fischer Joel, (1978), Effective Case Work Practice: An EclecticApproach, New York: Mcgraw Hill bookCo.
7.Mathew G. (1987), Case Work in Encyclopedia of Social Work inIndia, Delhi: Ministry of SocialWelfare
8.Nursten J., (1974), Process of Case Work, GB: PitmanPublication
9.Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings,
10.New York: The FreePress.
11.Balgopal P.R. and Vassil, (1983), Group in Social Work - An Ecological Perspective, New York: Macmilian Publishing Co.Inc.
12.Brandler S. and Roman C.P., (1991)Group Work Skills and Strategiesfor Effective Inter ventions, New York: The HaworthPress.
13.Brandler S. and Roman C.P., (1999)Group Work Skills and Strategiesfor Effective Interventions, New York: The HaworthPress.
14.Charles H. Zastrow (2009) , Social Work with Groups, New Delhi:Rawat Publication, (Indian R eprint2010)
15.Garwin C. (1987), Contemporary Group Work, New York: Prentice-
16.Hallinc.Kemp C.G. (1970), Perspectives on Group Process: School of social

welfare,Albany: State University of NewYork.

Bachelor of Social Work
Semester-I
(Supportive Domain)
Psychology for Social Work profession
Paper- V
(1T5)

Objectives:

1. To understand the fundamental concepts of human behaviour.

2. To understand the basic psychological processes and their

   applications in everyday life.

3. To grasp the concept like memory and intelligence.
4. To understand the concept of personality.

Unit 1: Introduction to Psychology

Definition, Brief History, Branches of Psychology: Social, Abnormal, Child, Educational, Industrial, Clinical, Community, and Criminal. Psychology and social work.
Methods of Psychology: Observation, Case- history, Survey, Questionnaire, Interview.

Unit II: Psychological processes-- Learning & Motivation

Definition, Trial and error learning, Classical and Operant conditioning, Insight learning, Observational learning.

Motivation: Definition, Motivational cycle, Types of motives, Motivational conflict and conflict resolution –direct and indirect ways

Unit III: Memory and Intelligence --

Definition, Types of Memory, Tests of retention: recall, retention and relearning. Improving memory. Causes of forgetting.

Intelligence –Definition, Various theories of Intelligence (Charles Spearman, Louis L. Thurstone, Howard Gardner); Concept of Mental age –IQ, Emotional Intelligence – concept.

Unit IV: Understanding personality

Definition of personality, Determinants of personality, introduction to measurement of personality – MMPI ,16PF, Projective tests –sentence completion and Rorschach –ink blot.

Internal Assessment:
1. Attendance.
2. Written assignment related to the theory paper.

Learning outcomes:
1. Understood the fundamental concepts of human behaviour.

2. Understood the basic psychological processes and their applications in everyday life.

3. Understood concepts like memory and intelligence.
4. Understood the concept of personality.

References:
1) Baron,R.A.(1995)Psychology: The essential Science, NewYork Allyn and Bacon.

2) Lefton , M.A.(1985)Psychology, Boston Allyn and Baron.

3) Morgan ,C.T. & King, R.A.(1986)Introduction to Psychology, New York, M c Grawhill

4) Mangal, S. K. (2010)An Introduction to Psychology, Sterling Publisher Pvt.Ltd

5) Mangal, S. K. (2013)General Psychology, Sterling Publisher Pvt.Ltd

6) Ronald J. Comer, Fundamentals of Psychology 7thEdition

7) Gerald Davidson, John Neale , Abnormal Psycholog

Bachelor of Social Work Semester-I
Social Work Practicum
Paper –VI (1 P)

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	10	04
II) Observational Visits (05)	15	05
III) Structured Laboratory Experience (5 sessions) (Observation, Listening, communication, school social work and child rights,)	15	05
IV) Concurrent Practice Learning (School setting) Social Case Work (02) 25 Social Group Work (01) – 25	50	16
V) Internal Viva-Voce	10	01
Total	**100**	**31**

Theory Marks: 80   Internal Assessment Marks: 20

Learners Objectives:

1. Learners will be able to ascend towards more complex reading and comprehension.
2. There will be an enhancement in learner's vocabulary skills.
3. Learners will have improved drafting skills.

Unit I (Prose)
Û When Telegrams Were Bad – Sudha Murthy
Û The Antidote – R. K. Narayan
Û The Conjurer's Revenge – Stephen Leacock

Unit II (Poetry)
Û The School Boy – William Blake
Û Sympathy – Paul Lawrence Dun Bar
Û Lord Ullin's Daughter – Thomas Campbell

Unit III (Writing Skills)
Business Communication Part II
1. Advertisement Writing – Vacancies, Property to Sell/Product for Sale
2. Meeting – Notices, Agenda, Minutes

Unit IV (Language Study)
A. Tenses, Degrees of Comparison
B. Vocabulary Building – Prefix / Suffix, Paronyms

Internal Assessment:
Writing a review of a Movie / Adaptation of any Indian novel in about 200 words

Course Outcomes

1. Enabled learners to ascend towards more complex reading and comprehension.
2. Learner's vocabulary skills enhanced.
3. Learners drafting skills improved.

Prescribed Textbook:
Alluring Aroma (A Textbook of Compulsory English)
(Macmillan Education)

Chief Editors: Ajiet Jachak, Kapil Singhel, Madhavi Moharil

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Bachelor of Social Work Semester IInd

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2- nsoukxjh fyih dh oSKkfudrk

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Full Marks -100

BSW Part I

Supplementary English Semester-II
2T2

UNIT –I

Text: Sesame (An anthology of English Prose)

Lessons Prescribed: 1] Tolstoy's Home

2] The Role of University

3] The Scientific Point of view

UNIT –II

Text: Sesame (An anthology of English Prose)

Lessons: Same asunit –I

UNIT –III

1] Complaint Letter

2] Application to the Authorities

UNIT-IV

1] Writing Skills-Sequencing of jumbled sentences

2] Précis writing

Internal Assessment:

- Group discussion on prescribed text
- Reading skills
- Attendance

Recommended Reading

1. English for Competitive Examinations- Ed. R.P. Bhatnagar, Rahul Bhargava(Special Edition-Macmillan)
2. Developing Communication Skills - Krishna Mohan , Meera Banerji(Macmillan)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand &Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor(Sheth publishers)

BSW Semester II
Supplementary English
Pattern of Question Paper

1. A) One long answer question to be answered in about 200 words. (one of two) based on

   lesson in **Sesame**   10

B) One long answer question to be answered in about 200 words (one of two) based on lesson in

Sesame   10

2. Four short answer questions with internal choice to be answered in about 75 words based on lessons in

   Sesame   20

3. A) Writing a complaint letter to the public authority on the given situation

   (Any one out of two)   10

B) Making an application for the job on the given situation

   (Any one out of two)   10

4. A) Arranging jumbled set of words to make a complete sentence

   (Five compulsory sentences)   10

   B) Making a précis of the given unseen passage   10

Bachelor of Social Work (BSW) Semester-II
Paper- III (2T3)
INTRODUCTION TO IDEOLOGIES OF SOCIAL WORK PROFESSION
(Core Domain)

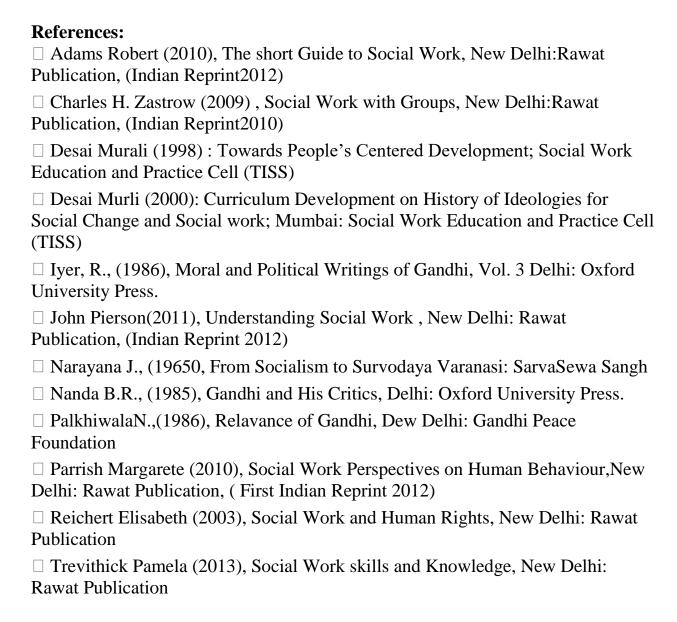**Objectives:**
a. To understand the concept of democracy and constitutional foundation as a base for ideologies in social work profession.
b. To develop an understanding of some ideologies and its approach to social transformation
c. To develop an understanding on Social Work Approach for social change.

Unit-1: Democracy as a concept- Historical development of democracy, meaning, types, features, strengths and limitations.

Unit-2: Constitutional Foundations-Salient features of Indian constitution, Preamble of constitution, composition, power and functions of Indian constitution.

Unit-3: Introduction to ideologies: Ideology of sustainable and people centered development, ideology of action groups & social movements, ideology of non-government organizations. Approaches to social work; Rights based approach, strength-based approach

Unit-4: Some contemporary Ideologies- Nationalism, Feminism, Multiculturalism, Postmodernism, Marxism.

Internal Assessment: Class room seminar, Interface with - activists, Legal Service providers, representatives of NGO's and exposure visit.

Outcome: -
1) Understood the concept of democracy and constitutional foundation as a base for ideologies in social work profession.
2) Developed an understanding of some ideologies and its approach to social transformation
3) Developed an understanding on social work approach for social change.

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Bachelor of Social work - Semester II
(Core Domain)
METHOD COURSE: Working with Individual &Groups
(Social Case Work and Group Work) II
Paper - IV(2T4)

Lerner's Objectives:
1. To equip learners with necessary skills for working with individuals.
2. To develop understanding various approaches in social case work.
3. To develop understanding among learners about roles and approaches to social group work.
4. To help learner acquire various skills and techniques in social group work.

Unit-I: Case work practice

Phases in case work, roles of case worker, Skills: communication, listening and evaluation. Tools of case work: Observation, interview, home visit. Recording in case work.

Unit – II: Approaches of Social Case Work:

Problem solving approach, family therapy approach, functional approach, behavior modification approach.

Unit III – Approaches of Group work

Learning, Social Exchange, Fields and System approach, Role of group worker in various types of groups.

Unit IV - Skills, Techniques and Evaluation in Group Work:
Concept of programme planning. Programme goals and principles, programme planning and Implementation, Skills of group worker: facilitation, leadership development, recording. Types and methods of evaluation

Assignments:
1. Presentations of a case (diagnosis and treatment plan)
2. Written presentation on group work approaches.

Lerner's Outcome:
1. Learners will be equipped with necessary skills for working with individuals.
2. Learners will develop understanding about various approaches in social case work .
3. Learners will be helped to develop understanding about roles and approaches to Social group work.
4. Learners will acquire various skills and techniques in social group work .

Internal Assessment:
Assignments based on theory and practice
1. Presentations on diagnosis and treatment plan
2. Presentation on approach in casework

3. Implementation and evaluation of programs ingroup
4. Presentation on types of group work services

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Bachelor of Social Work (BSW) Semester II
Social Psychology
(Supportive Domain)
Paper –V (2T5)

Learner Objectives:
1. To understand the fundamental components of social behaviour.
2. To understand social aspects of human behavior.
3. To develop understanding of phenomenon related with social functioning

Unit I - Socialization –Concept and stages, principles of socialization, factors influencing socialization. Pro-social behaviour, Definition of group, crowd and audience, Group dynamics, Group Cohesiveness

Unit II - Leadership: Definition, Nature and types of leadership, distinction between authoritarian and democratic leadership. Traits and functions of leader, Techniques of leadership training.

Unit III - Attitudes: Definition and nature, Formation of Attitudes, Attitude Change – Heider's balance theory, Rosenberg's affective cognitive consistency theory, Festinger's cognitive dissonance theory.

Measurement of attitudes- Thurstone's Scaling method and Likert's scaling method. Prejudice- meaning, consequences, combating prejudice

Unit IV- Propaganda: Definition and nature, Types of propaganda, Techniques of propaganda, principles of propaganda, media for propaganda. Rumours-nature and consequences

Internal Assessment

Assignment –Any one Test from Socio-metry/ VSMS

Students are required to administer the tests on adolescents /youth/self and old age groups individually and submit a test report

Outcome: -
1. Understood the fundamental components of social behaviour.
2. Understood social aspects of human behavior.
3. Developed understanding of phenomenon related with social functioning

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Bachelor of Social Work (BSW) Semester-II
Social Work Practicum
Paper VI (2P)

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	10	04
II) Structured Laboratory Experience (5 sessions) Capacity building, Motivation, exploration, self rapport establishment (Self & Introduction of guests) and Writing skills (Application, Invitation, Press note, Slogan Writing)	10	05
III) Concurrent Practice Learning (School setting a) Working with individual (02 cases each) Working with group	35 35	21
IV) Internal Viva-Voce	10	
Total	**100**	**30**