



**B.S.W. Second Year**  
**Compulsory English**  
**Third Semester**  
**(To be implemented from the Academic Session 2023-24)**

**Theory Marks: 80**

**Internal Assessment Marks: 20**

**Learner's Objectives**

1. Learners will be encouraged to nurture aspirations to be successful in their lives by finding a profession of their choice
2. Learners will be made aware of civic sense and inspired to inculcate compassion towards others
3. Learners will develop consciousness for environmental preservation

**Prescribe Textbook**

**Endearing Essence (A Textbook of Compulsory English as per NEP 2020)**  
(Macmillan Education)

**Chief Editors:** Urmila Dabir, Dnyanesh Naik, Usha Sakure

**Co-editors:** Archana Gupta, Kanchan Joshi, Varsha Vaidya, Anita Wanjari

**Unit I (Prose)**

• Taking Studies Seriously – Khushwant Singh  
• The Boy Who Broke the Bank – Ruskin Bond  
• The Open Window – Alfred George Gardiner

**Unit II (Poetry)**

• The Felling of a Banyan Tree – Dilip Chitre  
• Life – Charlotte Bronte  
• Siddhartha and the Swan – Sir Edwin Arnold

**Unit III (Writing Skills)**

- A. Language Skills Part I
  1. Report Writing – News Report, Activity Report (Competition)
  2. Data Analysis – Tabular/Pie Chart Interpretation
- B. Skills based on the prescribed textbook

**Unit IV (Language Study)**

- A. Transformation of the Sentences – Exclamatory, Negative, Interrogative, Affirmative
- B. Vocabulary Building – Misspelt Words/Confusing Words (Fill in the blank)

**Internal Assessment:** Writing a book review in 200 words

**Course Outcomes**

1. Learners will be encouraged to nurture aspirations to be successful in their lives by finding a profession of their choice
2. Learners will be made aware of civic sense and inspired to inculcate compassion towards others
3. Learners will develop consciousness for environmental preservation

# **Bachelor of Social Work Semester III**

Supplementary English (Optional)

Paper III (**3T2**)

Full Marks -100

## **UNIT –I**

Text: Worthy Words

Lessons Prescribed: 1] One's Habits

2] On Saying "Please"

3] Ranjit Singhji

## **UNIT –II**

Text: Worthy Words

Lessons: Same as unit–I

## **UNIT –III**

1] Essay writing on current issue

2] Arranging jumbled words in order

## **UNIT-IV**

1] Letter of congratulation

2] Condolence letter

### **Internal Assessment:**

- ❖ Write –up on importance of English and its reality in India
- ❖ Submission of a report on the basis of asocial survey

### **Recommended Reading**

1Developing Communication Skills - Krishna Mohan ,Meera Banerji(Macmillan)

2Communication Skills- Sanjay Kumar, Pushp Lata (Oxford University Press)

3] Essentials of English and Business Communication- Rajendra Pal, J.S.  
Korlahalli (S. Chand & Sons)

4] Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor (Sheth  
Publishers )

## Bachelor of Social Work Semester III<sup>rd</sup>

Ckh-,l-MCY;q- r`rh; l= (Semester III<sup>rd</sup>)

fganh ¼oSdfYid½

dqy vad % 100

### bdkbZ & I

20

#### xn~; foHkkx

1- vkjxu dk iaNh ¼fuca/k½

& fon~;kfuokl

feJ

2- xsgw; vkSj xqykC ¼fuca/k½

& jkeo`{k

csuhiqjh

3- vkRef'k{k.k ¼dgkuh½

& tSusanz dqekj

4- ftanxh vkSj xqykC ds Qwy ¼dgkuh½

& m"kk

fiz;aonk

5- nksigj dk Hkkstu

& vejdkar

### bdkbZ & II

20

#### in~; foHkkx

1- thou lfjrk

& lqfe=kuanu iar

2- ifFkd ls

& mn;'kadj HkV~V

3- tks chr xbZ

& gfjoa'kjk; cPpu

4- IR; vkSj Lolu

& vKs;

5- ir>M

& jkedqekj oekZ

### bdkbZ & III vU; ikB~; lkexzh

20

1- Qhpj ys[ku ¼: id½

& vFkZ] Lo:i] rRo]

fo'ks'krk,a

2- izwQ 'kks/ku

& Lo:lk] izwQ 'kks/ku ds

fu;e]

izwQ 'kks/kd ds xq.k]

fo'ks'krk,j

3- tulapkj ek;/e

& vfHkizk; Lo:lk vkSj izdkj

4- tulapkj ek;/e

& Hkk'kk dk Lo:i] fo'ks"krk,sa

**bdkbZ & IV      nqzrokpu**

v- fuEufyf[kr jpukdkjksa ,oa jpukvksa dk lkekU; ifjp;  
f'koeaxy flag lqeu] euksgj 'ke tks'kh] johUnz dkfy;k] fp=k eqn~xy

c- bZnxkg ¼dgkuh % izsepan ½ fodykax Jn~/kk dk nkSj ¼O;aX; % gjh'kadj  
ijlkbZ½  
uhM dk fuekZ.k Qhj Qhj ¼ vkRedFkk % gfjo'kjk; cPpu½ Hkksj dk rkjk ¼,dkadh %  
txfn'kpanz ekFkqj½

**ikB~;iqLrd &      lkfgR; f{kfrt** dqy vad % 80

**varxZr ewY;kadu**

		dqy vad % 20
1½	fon;kfFkZ;ksa dk lewps l= esa izn'kZu ¼mifLFkrh] le; fu"Brk ds lkFk½	
	05	
2½	l= ds ikB~;Øe ij ,d tkWp ijh{kk	05
3½	fdlh Toyar lkekftd fo"k; ij dFkk ys[ku	10

**Bachelor of Social Work (BSW) Semester – III**

**PAPER –II (3T2)**

**Marathi (Optional)**

**ejkBh ikBÓiqLrd& ^Hkk"kkoSHko\* ¼Hkkx&2½**

**x| foHkkx**

- 1- m|ksx dj.;kph vko";drk &yksdfgroknh
- 2- tsV ;qxkrhy ejkBh ek.kql &'karuw fdyksZldj
- 3- e;kZn"kyh thoukpk vkys[k &Jherh izfrHkkrkbZ ikVhy
- 4- ek>h okMe;hu tM.k?kM.k &jk- j-a cksjkMs
- 5- M,- vHk;] M,-jk.kh cax &Jqrh ikuls

**i| foHkkx**

- 1- Åal Mksaxk ifjjluksgs Mksaxk & lar pks[kkesGk
- 2- [kjk /keZ &lkusxq:th
- 3- n.kdV naM Luk;w & ck- lh- e<sZdj
- 4- fopkj >kyk ikfgts &olar vkckth Mgdks
- 5- vtWu oknG mBys ukgh &T;ksrh ykatsokj

**O;kogkfjd ejkBh**

- 1- bfro`Rr ys[ku
- 2- izlkj ek;/ekalkBh o`RRkys[ku

**lekt lq/kkj**

- 1- eg"khZ /kksaMks ds"ko dosZ % fu"dke deZ;ksxh % MkW- u-e-  
tks"kh
- 2- v..kk gtkjs % eYgkj vj.k dYys

**varxZr eqY;ekiu**

- 1- okpu dkS'kY;
- 2- izklaxhdckrehys[ku
- 3- dk;Zdzekps vkHkkj dkS'kY;
- 4- nSuafnu mifLFkrh

## **Bachelor of Social Work (BSW) Semester- III**

**METHOD COURSE: 3T3**

**WORKING WITH COMMUNITIES (COMMUNITY ORGANISATION)**

**(Core Domain)**

### **Objectives**

1. To understand the critical elements of community organization practice.
2. To enhance critical understanding of the models and strategies for organization practice.
3. To appraise with various tools, strategies and skills of Community Organization in practice.

**Unit I: Community:** Concept and characteristics of Community, Types of Community, Functions of Community. Social Work perspective of Community, Community Development.

**Unit II: Community organization as a method of Social Work:** Definition & concept of Community Organization, Principles of Community Organization. Role of Community Organizer (As Guide, Enabler, Expert, Therapist); Rothman's model of Community Organization. Concepts: Power structure, Empowerment, Community participation, Conscientization.

**Unit III: Strategies/Tools in Community organization:** Advocacy, Base Line Survey, Participatory Rural Appraisal (PRA), Public Interest

Litigation(PIL),Community Meeting, leadership and Cadre Building, Training, Action Plan, Data Bank.

**Unit IV: Skills in Community organization:** Information Gathering, Community Profiling, Observation &Analytical Skill, Listening & Responding Skill, Conflict Resolution, Networking, Evaluation, Recording, Documentation in Community work.

### **Internal Assessment**

1. Attendance in Theory Class
2. Presentation and submission related to the theory paper
3. Workshop on PRA technique

### **Outcome**

1. Understood the critical elements of community organization practice.
- 2.Enhanced critical understanding of the models and strategies for organization practice.
3. Apprised with various tools, strategies and skills of Community Organization in practice.



## REFERENCES

- Arora R.K.(Ed.)1979 People Participation in Development Process: Essays in honour of B. Mehta, Jaipur: the HCM State Institute of Public Administration
- Banmala(1987) Community Organization, Nagpur: Indian Institute of Youth Welfare.
- Batten, T.R.1962 The non-Directive Approach in Group and Community Work, London : Oxford University Press.
- Brager, G. and Specht, H. 1969 Community Organization, New York: Columbia University press.
- Batten, T.R.1965 The Human Factor in community Work, London: Oxford University Press.
- Christopher A.J.& Community Organization & Social Action, New Delhi, Himalaya Publishing House.
- Dandavate, M. 1977 Marx and Gandhi, Bombay: Popular Prakashan Pvt. Ltd.
- Dayal, R. 1960 Community Development Programme in India, Allahabad: Kitab Mahal Publishers.
- Gandhi M.K. 1958 Sarvodaya (The Welfare of all), Ahmedabad : Navjivan Publishing House.
- Gangrade K.D. 1971 Community Organization in India, Bombay : Popular Prakashan.
- Kulkarni V.V (2014) Social Work and Community Organization, Agra, Current Publications.
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- Lal, A.K. 1977 Politics of Poverty: a study of bonded labour, New Delhi: Chetana Publications.
- Moya H., Jones D. 1974 Community Work, London: Routledge and Kegan Paul.
- McMiller, W. 1945 Community Organisation for social welfare, Chicago: University of Chicago Press.
- Murphy, C.G. 1954 Community Organisation Practice, Boston: Houghton Mifflin Co.
- National Conference on Community Organisation, Paper presented at the 88<sup>th</sup> Annual Forum of the National Conference on Social

- Welfare. New York: Columbia University Press.
- Patnaik, U. and Chains of Servitude, Bondage and Slavery in India. Madras
- Dingwaney, M. 1985 Sangam Books Pvt. Ltd.
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- Ramchandra Raj, G. 1974 Functions and Dysfunctions of social Conflict, Bombay: Popular Prakashan.
- Ross Murray G. 1955 Community Organisation: Theory, Principles and Practice, New York: Harper and Row.
- Rubin Herbert & Irene Rubin 1992 Community Organization & Development, New York, Macmillan
- Siddiqui, H. Y. 1997 Working with Communities: an introduction to community work, New Delhi: Hira Publications.
- Sussman, M. B. 1959 Community Structure and Analysis, New York: Thomas Y. Crowell Co.
- Twelve trees, A. 1982 Community Work, London : Macmillan Press Ltd.
- Volken, H. et al. 1982 Learning from the Rural Poor: Shared experiences of the mobile orientation and training team, New Delhi: Indian Social Institute.
- Warren, R. L. 1965 Studying your Community, New York : Free Press.
- Weil, M (Ed) 1996 Community Practice : Conceptual Models, New York : The Haworth Press. Inc.
- Zaltman, G. and Duncan, R. 1977 Strategies for Planned Change, New York Association Press.

## **Journals**

- Community Development Journal : An International Forum, UK. Oxford University Press. Development and Change, Hague Blackwell Publishers
- Social Action : A Quarterly Review of Social Trends and Social Action Trust, Delhi. Maintenance, Perspective Publication, New Delhi.
- Lokayan Bulletin, New Delhi

## **Bachelor of Social Work (BSW) Semester-III**

### **SOCIAL WELFARE ADMINISTRATION**

**(Core Domain)**

**Paper-III—3T4**

#### **Learner's Objective:**

1. Understand and acquire the knowledge of social welfare administration as method of social work.
2. Acquaintance with the concept of social welfare administration
3. Develop the perspective, skills, and attitude of the welfare administration.
4. Learn the management of voluntary organization.

**UNIT I Social Welfare Administration:** Concept, Process & models of social welfare. Concept, Purpose, Principles and Significance of social welfare administration as a method of social work. Concept of POSDCORB.

**UNIT II Social Justice and Welfare Organization:** Concept and Definition of Social Justice, Functions of Department of Social Justice & Special Assistance (Government of Maharashtra); Meaning, concept and Significance of Welfare Organizations; Introduction to Societies Registration Act 1860 & Bombay Public Trust Act, 1950, Foreign Contribution (Regulation) Act (FCRA) 2010 and amendments.

**UNIT III Project Management:** Concept, Guidelines, Structure and format of Project Proposal. Salient features of research project and funding project. Fund Raising, Resource Mobilization, Monitoring & Evaluation, Social Audit, Project outcomes.

**UNIT IV Corporate Social Responsibility –** Concept, meaning & scope of corporate social responsibility; History of CSR activities; CSR cycle - planning, implementation, evaluation and development.

#### **Internal Assessment**

1. Workshop on formation of Voluntary Organization
  2. Preparation & Presentation of Research project and funding project
- Field visit to understand the functions and roles of the Government and Non Government Organizations ,CSR initiatives

## Outcome

1. Acquired the knowledge of social welfare administration as method of social work.
2. Acquainted with the concept of social welfare administration
3. Developed the perspective, skills, and attitude of the welfare administration.
4. Learnt the management of voluntary organization.

## Recommended Readings:

1. Choudhari, D. Paul (1983) Social Welfare Administration, Delhi: Atma Ram and Sons.
2. Goel, S. L. And Jain, R. K. (1988) Social Welfare Administration: Theory and Practice, Vol.I and II, New Delhi: Deep and Deep Publications.
3. Government of India: Evaluation of Social Welfare Programmes, Encyclopedia of Social Work. Vol. 1, 297 -310.
4. Kapoor, K. K. (1986) Directory of Funding Organizations, Delhi: Information and News Network.
5. Lauffer, A. (1977) Getting The Resources You Need, New Delhi: Sage Publications.
6. Lauffer, A. (1977) Understanding Your Social Agency, London: Sage Publications.
7. Luthans, Fred.( 1990) Organizational Behavior, Boston, Irwin McgrawHill.
8. PRIA. (1990) A Manual On Financial Management - An Accounts Keeping For Voluntary Organizations, New Delhi: Society For Participatory Research InAsia
9. Sachdeva, D. R. (1998) Social Welfare Administration in India, Allahabad, KitabMahal.
10. Siddiqui, H. Y. (1984) Social Work and Social Action, New Delhi: Hamam Publication

**Bachelor of Social Work (BSW )Semester III**  
**Psychology: Human Growth and Development**

(Supportive Domain)

**Paper –V 3T5**

**Learner Objectives:**

1. To understand the fundamental components of human behaviour.
2. To gain insight into factors contributing to development of personality.
3. To understand growth and development of individual at various stages in the lifespan.
4. To gain knowledge about various psychological disorders related with developmental stage.

**1- Life Span Development-** Introduction, assumptions of life span perspective. role of heredity and environment in development. Principles of Development, distinction between growth and development, Stages of development

**2. Stages of development-** Infancy –emotional and cognitive development, Childhood- Language development and social development. Adolescence-Physical, Sexual and emotional development, Search for identity. Adulthood- Vocational and Marital adjustment. Old Age: problems.

**3. Theories of Human Development:** Freud's Psycho- Sexual Development theory; Erickson's psycho-social Development theory, Maslow's Self Actualization theory, Bronfenbrenner's ecological approach.

**4. Some Developmental Disorders-** symptoms, Etiology and management- mental retardation, Attention deficit hyperactivity disorder , Autism, Learning disability, Addiction, Behavioral problems,, Alzheimer's disease and Dementia

### **Internal Assessment –**

Workshop/seminars on the themes related to theory

Case studies on the given developmental disorders

Attendance

### **Outcome**

1. Understood the fundamental components of human behaviour.
2. Gained an insight into factors contributing to development of personality.
3. Understood growth and development of individuals at various stages in the lifespan.
4. Gained knowledge about various psychological disorders related with developmental stage.

### **References:**

1. Baltes P. B. (1978), ed., Life Span Development and Behavior, New York , Academic Press
2. Bronfenbrenner U. (1979) The Ecology of Human Development, Cambridge , Harvard University Press
3. Chowdhary D.P. (1992) Aging and aged , New Delhi, Inter India Publications
4. Hurlock, Elizabeth (2001) Developmental Psychology – A Life Span Approach, New Delhi , Tata McGraw Hill Publishing Co. Ltd.
5. Hurlock, Elizabeth (1976) Personality Development, New Delhi : Tata McGraw Hill Publishing Co. Ltd.

## **Bachelor of Social Work (BSW) Semester III**

### **Sociology**

#### **(Interdisciplinary Domain)**

#### **Paper VI (3 T6)**

#### **Objectives:-**

- 1.To Provide insight about the subject sociology as a science of society.
- 2.To enable the students to understand the basic concepts of sociology.
- 3.To provide the knowledge about social structure, socialization, and culture.

#### **Unit I: Sociology and Indian Society.**

Sociology: meaning, definition, importance, scope. Indian Society: Rural, Urban & Tribal community: meaning and characteristics.

## **Unit II: Society, Social Structure, Social Group.**

Society: meaning, characteristics. Social Structure: meaning, elements. Social Group: meaning, characteristics of primary groups, secondary groups.

## **Unit III: Social institutions, Social control, Social change.**

Characteristics and functions of social institutions (Family, Marriage, Religion). Social control; meaning. Social change; meaning, factors of social change (technological).

## **Unit IV: Socialization, culture, social stratification, social mobility, social movement.**

Socialization; agents, stages. Elements of culture, values, norms. Social stratification; meaning, functions. Social mobility; meaning. Social movement; meaning.

### **Internal Assessment:**

1. Attendance.
2. Written assignment related to the theory paper.

### **Outcome**

1. Provided an insight about the subject sociology as a science of society.
2. Enabled the students to understand the basic concepts of sociology.
3. To provide the knowledge about social structure, socialization, and culture.



**Bachelor of Social Work (BSW) Semester-III**

**Social Work Practicum**

**Paper -VII ( 3P)**

The Social Work Practicum shall comprise of the following components:

<b>Components</b>	<b>Marks Allotted</b>	<b>Days</b>
I) Orientation	10	02

II) Structured Laboratory Experience (3 sessions) (Child Rights, Disability sector, Progressive Program Planning (PPP), Recording)	15	03
III) Concurrent Practice Learning (welfare setting )		
a) Working with individual (02 cases each)	25	18
b) Working with group	25	
C) Programmes in community level	15	
IV) Internal Viva-Voce	10	01
	<b>100</b>	<b>24</b>



**B.S.W. Second Year  
Compulsory English  
Fourth Semester  
(To be implemented from the Academic Session 2023-24)**

**Theory Marks: 80**

**Internal Assessment Marks: 20**

**Learners Objectives**

1. The learners will gain the ability to lift themselves through motivational texts.
2. The learners will develop an understanding of gender sensitization.
3. There will be an improvement in learner's reading speed, presentation skills, and understanding of ethics, and values.

**Prescribed Textbook**

**Endearing Essence (A Textbook of Compulsory English as per NEP 2020)**  
(Macmillan Education)

**Chief Editors:** Urmila Dabir, Dnyanesh Naik, Usha Sakure

**Co-editors:** Archana Gupta, Kanchan Joshi, Varsha Vaidya, Anita Wanjari

**Unit I (Prose)**

ÔThe Great Heart Resolve a Problem – A. P. J. Abdul Kalam  
ÔThe Story of an Hour –Kate Chopin  
ÔToo Dear! – Leo Tolstoy

**Unit II (Poetry)**

ÔOnce upon a Time – Gabriel Okara  
ÔI an Not That Women – KishwarNaheed  
ÔThe Leaves and the Wind – George Cooper

**Unit III (Writing Skills)**

- A. Language Skills Part II  
Dialogue Writing
1. Dialogue between a shopkeeper and a customer, Dialogue between a bank employee and a customer
  2. Dialogue between two friends about the examination, Dialogue between a teacher and a student
- B. Skills based on the prescribed textbook

**Unit IV (Language Study)**

- A. Voice  
B. Vocabulary Building – Root Words (from the textbook)

**Internal Assessment:** Oral Presentation Skill – Introducing Oneself/Extempore/Elocution

**Course Outcomes**

1. Learners gained the ability to lift themselves through motivational texts.
2. Learners developed an understanding of gender sensitization.
3. Improvement in learner's reading speed, presentation skills, and understanding of ethics, and values attained.



**BSW Semester IV Compulsory English**  
**Pattern of Question Paper**

- |    |  |    |
|----|--|----|
| 1. | A) Five sentences on use of appropriate verbs  | 05 |
|    | B) Five sentences for change of voice  | 05 |
|    | C) Five sentences for change of narration  | 05 |
|    | D) Five sentences for use of suitable articles   | 05 |
| 2. | A) Making a press release on the given event   |    |
|    | (Any one out of two)   | 10 |
|    | B) Writing a letter to the public authority as per the given situation                                     |    |
|    | (Any one out of two)   | 10 |
| 3. | A) One long answer question in about 200 words based on communication                                      | 10 |
|    | B) One long answer question in about 200 words based on communication                                      | 10 |
| 4. | A) Making précis of the given unseen passage   | 10 |
|    | B) Expressing opinions /observation /impressions on any one of the three given subjects in about 200 words | 10 |

**Bachelor of Social Work (BSW ) Semester – IV**  
**PAPER –II (4T2)**  
**Marathi (Optional)**  
**ejkBh ikBÓiqLrd& ^Hkk"kkSHko\* ¼Hkkx&2½**

1 x| foHkkx

- 1- Lkekftd yksd"kkghps iz.ksrs% MkW- ckcklkgsc vkacsMdj % M,- e-fHk- fpV.khl
- 2- Le"kkukrhy lksua % v..kkHkkÅ lksB
- 3- Ekkuorsojhy fo"kiz;ksx % vfjoan lx.ks
- 4- KkuT;ksrh lkfo=hckbZ Qqys% L=h gDdkP;k ç.ksR;k % çk-gjh ujd
- 5- nfyr LodFkus % lkekftd tkf.kokapk çR;; % M,- vkjrh dgyd.kÊ

2 ij foHkkx

- 1- tsdk jatys xkatys % lar rqdkjke
- 2- uok f"kikbZ % ds"kolqr
- 3- fo>rk fo>rk Lor%yk % ukjk;.k lqosZ
- 4- ukdkjkos ykxrhy % MkW- ;"koar euksgj
- 5- rj eh dk; d: % «;acd lidkGs

3 O;kogkfjd ejkBh

- 1- Hkk"kkarj
- 2- eqyk[kr ys[ku

4 lektlq/kkj

- 1- MkW- eank&MkW- izdk"k vkeVs % vkuan vo/kkuh
- 2- MkW- rkR;kjko ygkus % "kCnxa/kk dgyd.khZ

**varxZreqY;ekiu**

- 1- dk;Zdzekph ckreh ys[ku
- 2- izkLrkfod Hkwehdk
- 3- eqyk[kr ra=
- 4- nSuafnuh mifLFkrh





**iz'uif=dspS Lo:i**  
**poFks l=**

lwpuK % 1- ikpgh iz'u lksMfo.ks vfuok;Z vkgs-

2- loZ iz'ukauk leku xq.k vkgs-

iz'u dza- 1- x| foHkkxkoj vk/kkfjr ,d fn?kksZRrjh iz'u  $\frac{1}{4}lk;kZ;klg\frac{1}{2}$

16 xq.k

iz'u dza- 2- i| foHkkxkoj vk/kkfjr ,dfn?kksZRrjh iz'u  $\frac{1}{4}lk;kZ;klg\frac{1}{2}$

16 xq.k

iz'u dza- 3- y?qkRrjh miiz'ukapk ,d xV  $\frac{1}{4}lk;kZ;klg\frac{1}{2}$

16 xq.k

$\frac{1}{4}izR;sdxVkr$  x| foHkkxkoj nksu o i| foHkkxkoj nksu miiz'u izR;sdh 4 xq.k $\frac{1}{2}$

iz'u dza- 4 y?qkRrjh miiz'ukapk ,d xV  $\frac{1}{4}lk;kZ;klg\frac{1}{2}$

16 xq.k

$\frac{1}{4}izR;sd$  xVkr O;kogkfjd ejkBhoj vk/kkfjr ,dk izdj.kkrhy nksu miiz'u o nqlÚ;k

izdj.kkrhy nksu miiz'u izR;sdh 4 xq.k $\frac{1}{2}$

iz'u dza- 5 y?qkRRkjh miiz'u

16 xq.k

$\frac{1}{4}lektlq/kkj d ;qfuV$  4 oj 4 miiz'u&izR;sdh 4 xq.k $\frac{1}{2}$

Bachelor of Social Work Semester IV<sup>th</sup>  
fğanh ¼oSdfYid½  
Paper II (4T2)

dqy vad % 100

**bdkbZ &I**

**xn~; foHkkx**

- |   |   |               |
|---|---|---------------|
| 1- izklr dk lq[k % vizklr dk nq%[k ¼fuca/k<br>^izHkkdj* | & | dUgS;kyky feJ |
| 2- fçank ¼js[kkfp=½<br>oekZ                             | & | egknsoh       |
| 3- u [kM+s gksus dk nnZ ¼O;ax½<br>tks'kh                | & | 'kjn          |
| 4- vfXu dh mM+ku ¼vkRedFkk½<br>dyke                     | & | ,-ih-ts vCnqy |

**bdkbZ &II**

**in~; foHkkx**

- |                     |   |                     |
|---------------------|---|---------------------|
| 1- vfHkuo euq';     | & | jke/kkjh flag fnudj |
| 2- Nk;k er Nwuk     | & | fxfjtkdqekj ekFkqj  |
| 3- dSds;h dk ifjrki | & | eSfFkyh'kj.k xqlr   |
| 4- iRFkj dh csap    | & | panzdkar nsorkys    |

**bdkbZ &III**

**vU; ikB~; lkexzh**

- |                 |   |  |
|-----------------|---|--|
| 1-foKkiu        | & | vFkZ] ifjHkk'kk] Lo:lk foKkiu dk 'kh'kZd mi'kh'kZd]<br>izdkj] xq.k] iz;kstu] rRo] y{;Hkk'kk] egRrk ,oa mi;ksfxrk |
| 2- foKkiu ys[ku | & | lekpj i=] vkdk"kok.kh nwjn'kZu ds fy, foKkiu ys[ku   |

**bdkbZ &IV**

nzqrokpu

- v- fuEufyf[kr jpukdkjksa dk lkekU; ifjp;  
jkeus'k f=ikBh] jkgqy lkaÑR;k;u] vkseizdk'k okYehdh] latho
- c- fuEufyf[kr jpukvksa dk lkekU; ifjp;  
e/kqj Hkk'k.k ¼fuca/k xqykckj;½] ljkst Le`fr ¼dfork lq;Zdkar f=ikBh  
fujkyk½  
vijk/k ¼dgkuh] mn; izdk'k½] bUlisDVj ekrkfnu pkWan ij ¼O;aX; gfj"kadj  
ijlkbZ½

**ikB~;iqLrd & lkfgR; f{kfrt**

## **varxZr ewY;kadu**

1½ fon;kfFkZ;ksa dk lewps l= esa izn'kZu ¼mifLFkrh] le; fu'Brk ds lkFk½

2½ l= ds ikB~;Øe ij ,d tkWp ijh{kk

3½ Lo;a ds ekrk vkSj firk dh thouh ys[ku

# Bachelor of Social Work Semester IV<sup>th</sup>

## Supplementary English (Optional)

### Paper- IV (4T2)

Full Marks -100

#### UNIT –I

Text: Worthy Words

Lessons Prescribed: 1] The Last Leaf

2] Quality

3]Half- A-Rupee Worth

#### UNIT –II

Text: Worthy Words

Lessons: Same as unit–I

#### UNIT –III

1] Writing enquiry letter

2] Writing permission letter

#### UNIT-IV

1] Short paragraph on proverbs

2] Essay Writing

#### Internal Assessment:

- ❖ Review of popular English/Hindi movie under the heads -theme, message and characterization
- ❖ Attendance.

#### Recommended Reading:

1. Developing Communication Skills - Krishna Mohan , Meera Banerji(Macmillan)
2. Communication Skills- Sanjay Kumar, Pushp Lata (Oxford University Press)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand & Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers)

## **BSW Semester IV Supplementary English Pattern of Question Paper**

- |   |    |
|---|----|
| 1. A) One long answer question out of two be answered in about 150 words<br>based on prescribed lesson from <b>‘Worthy Words’</b>                       | 10 |
| B) One long answer question out of two be answered in about 150 words based<br>on prescribed lessons from <b>‘Worthy Words’</b>                         | 10 |
|   |    |
| 2. Four shorts answer questions with internal choice to be answered in about 75 words<br>based on prescribed lesson from ‘Worthy Words’ (05 marks each) | 20 |
|   |    |
| 3. A) One enquiry letter to the authorities out of two given subjects   | 10 |
| B) One letter of application to the public authorities out of two given subjects  | 10 |
|   |    |
| 4. A) Development of paragraph on the given proverbs<br>(Any one of the three proverbs)   | 10 |
| B) Writing a general essay in about 200 words on any one of the four given topics   | 10 |

**Bachelor of Social Work (BSW) Semester  
IV  
Introduction to Research Methods in Social  
Work (Core Domain)  
Paper III (4T3)**

Learner's Objectives:

1. Familiarize students with the nature of Social Work Research and its application in the study of social phenomena.
2. Help students to learn the process and develop abilities to prepare research design.
3. Learn the process of Data Collection Organization, Presentation, analysis and report writing.

Unit I:       **Social Work Research:** Meaning, definition, nature (Qualitative and Quantitative Research), scope and importance of Social Work Research; difference between social research and social work research.

Unit II :    **Research Process:** Steps in research; Formulation of Research problem; Review of literature, Objectives, Hypotheses: concept, meaning and process of formulation. Research design, Concept of universe & Sampling.

Unit III : **Data collection and processing** -- Sources and methods of Data collection, Tools of Data collection, Data Processing --Analysis of Data and Interpretation

Unit IV:     **Report Writing**-Data Presentation-Tabular and Graphic Presentation of Data, Introduction to SPSS

Descriptive Statistics: Measurement scale Nominal, ordinal, interval, ratio; Percentages, Measures of Central Tendency- Mean, Median and Mode.

**Internal Assessment:**

Preparing Proposals for Research Studies, Preparation of Synopsis, Preparation of graphs, Power point presentation on any of the course contents.

**Outcomes:**

1. Students familiarized with the nature of Social Work Research and its application in the study of social phenomena.
2. Helped students to learn the process and develop abilities to prepare research design.
3. Learnt the process of data collection, organization, presentation, analysis and report writing.

**Reading List:**

Fortune Anne and Reid William (2017):

Research in Social Work, Jaipur, Rawat Publication

Lal Das D.K. (2005) : Designs of Social Research Jaipur,Rawat Publication

Rubin A and Babie (2001): Research Methods for Social Work 4<sup>th</sup>ed.  
Wadsworth, USA (unitIII)

Alston Margaret and Bowles Wendy (2003) : Research For Social Workers,  
Jaipur, Rawat Publication





**Bachelor of Social Work(BSW) Semester –V**  
**Skills for Professional Social Work**  
**(Core Domain)**  
**Paper-IV (4T4)**

**Learners Objectives-**

1. To understand the scientific knowledge of social work skills
2. To develop the systematic approach towards the social work skills
3. To learn the application of skills in practice.

**Unit I- Communication skills** - Concept, principles, barriers in communication, channels of communication, Types of Communication- Verbal: Oral and written, Non Verbal : Body language (facial expression, gesture, posture, eye contact, sign language, ) Presentation skills.

**Unit II- Training Skills-** Need and importance of training, levels of training , training process : planning, implementation and evaluation, training methods : group discussion, simulation games, photo language, role play, preparation of training modules.

**Unit III- Management Skills-** Self Management, Resource management, Time Management, Conflict Management, Stress management, Total Quality Management.

**Unit IV- Treatment and rehabilitation skills** -Healing process and different therapies: meaning, purpose and process of healing, Performing art therapy, Yoga, Meditation, Crisis intervention.

**Internal Assessment:**

Workshop on Healing and Therapies, demonstration of Role play, organizing short duration training programme on any of two skill areas, visit to healing and therapy centers.

**Outcome:**

1. Understood the scientific knowledge of social work skills.
2. Developed the systematic approach towards the social work skills.

### 3. Learnt the application of skills in practice.

#### Reference:

- ❖ Cournoyer, Barry (2000) Social Work Skills Workbook, Third Edition, California: Wordsworth Publishing Company.
- ❖ Pawar, M. Hunna, G. and Shereedan, R. (2004) International Social Work Practicum in India Australian Social Work 53(3)
- ❖ Patkar Pravin, (1999) Field Work, Granthali Publication, Mumbai
- ❖ PRIA, Training for Trainer, Institutional area, Tughlakabad, Delhi.
- ❖ Pincus, Allen (1973) Social Work Practice : Model and Method, Illinois: F.E. Peacock Anne Minahan Publishers inc
- ❖ Parsons Ruth, J., Jorgensen J.D. Hernandez, Santos H. (1994 ) The Integration of Social Work Practice, California: Brooks Cole.
- ❖ Roy, G.S. (2004) International Field Work Experience : A Survey of U.S. School.
- ❖ Walsh, Joseph, (2006) Theories of Direct Practice, Belmont, CA: Brooks/ Cole.
- ❖ Ruch G. (2000) Self and Social Work: Towards an integrated model of Learning, Journal of Social Work Practice, 14 (2) pp 99-112
- ❖ Singh R.R. (ed) (1985), Field Work in Social Work Education: A Perspective for Human Service Profession, New Delhi, Concept Publishing Company.
- ❖ Sudha Datar and al. (ed) (2009) Skill Training for social workers: A Manual, Sage Publication, New Delhi.

**Bachelor of Social Work (BSW) Semester IV**  
**Psychology for Personal Growth**  
**(Supportive Domain)**

**Paper V (4T5)**

**Learner Objectives:**

1. Understand the fundamental aspects of personal growth.
2. Gain insight into factors contributing to development of personality or self.
3. Facilitate students to develop their self for future success in personal and professional life

**Unit I :**Self-concept, Self concept and personal growth, Meaning and role of Life Skills in overall personal development , Concept of physical and psychological Well-being,

**Unit II : Some life skills for personal development :** Decision Making-Process, Making basic decisions in personal life, Aids in Decision making, Problem solving –meaning and steps, Critical thinking, Creativity – meaning and applications in life.

**Unit III—Some life skills and social life :-** Empathy—meaning & application, Importance of Interpersonal relationships, Effective communication, Managing conflict, Procrastination-causes and remedies

**Unit IV--Managing Emotions and stress –** Definition and types of emotions, Emotional Intelligence, Factors influencing development of emotional intelligence, coping with negative emotions.  
Stress; Nature, symptoms, sources. Stress and health, Stress Management; Methods – Mindfulness techniques, yoga, meditation, relaxation techniques.

**Internal Assessment:**

Seminar /workshop on related topics to the theory

Attendance

**Outcome:**

1. Understood the fundamental aspects of personal growth.
2. Gained insight into factors contributing to development of personality or self.
3. Facilitated students to develop themselves for future success in personal and professional life

**References:**

1. Atwater, E. & Grover, D. & Karen (1999). Psychology for living: Adjustment, growth and behavior today. Prentice Hall.
2. Carr, A. (2004). Positive Psychology: The science of happiness and human strength. UK: Routledge
3. Goleman, D. (1995). *Emotional Intelligence*. New York: Bantam Book.
4. Goleman, D. (1998). *Working with Emotional Intelligence*. New York: Bantam Books.
5. Singh, D. (2003). *Emotional intelligence at work (2 nd ed.)* New Delhi: Response Books.
6. DiMatteo, M.R. & Martin, L.R. (2002). *Health psychology*. New Delhi: Pearson.
7. Neiten, W. & Lloyd, M.A (2007). Psychology applied to Modern life. Thomson Detmar Learning .
8. Taylor, S.E. (2006). Health psychology, 6th Edition. New Delhi: Tata McGrawHill.

Introduction to life skills –Dr.Chorghade and Dr. Pangaokar

**Bachelor of Social Work (BSW) Semester IV**  
**Social Problems and Social Disorganization**  
**(Interdisciplinary Domain)**  
**Paper VI (4 T6)**

**Learners Objectives:**

1. To understand the various social problems and its impact on the society, various issues and challenges.
2. To get the knowledge of social disorganization
3. To develop the clarity about social issues and challenges in the social work field.

**Unit I: Social Problem, Social disorganization, poverty.**

Social problem; meaning, definition, types, causes. Social disorganization; concept. Poverty; types.

**Unit II: Familial issues.**

Family disorganization; meaning, causes. Dowry; meaning, causes. Domestic violence; meaning. Divorce; meaning, causes. Problems of elderly.

**Unit III: Crime, Delinquency, White collar crime, population.**

Crime; meaning, definition, causes. Delinquency: meaning, causes. White collar crime; concept, causes. Population; effects of population explosion.

**Unit IV: Corruption, alcoholism, drug addiction, suicide.**

Corruption: meaning, definition, causes, preventive measures. Alcoholism: meaning, definitions, consequences. Drug addiction: causes, effects. Suicide: meaning, causes.

**Internal Assessment:**

1. Attendance.
2. Written assignment related to the theory paper.

**Outcome:**

1. Understood various social problems and its impact on the society.
2. Gained knowledge of social disorganization.
3. Developed clarity on social issues and challenges in the social work field.

**Bachelor of Social Work (BSW) Semester-IV**  
**Social Work Practicum**  
**Paper-VII (4P)**

The Social Work Practicum shall comprise of the following components:

<b>Components</b>	<b>Marks Allotted</b>	<b>Days</b>
<b>I) Orientation</b>	10	02
II) Structured Laboratory Experience (3 sessions) (Diagnosis, Intervention, Monitoring & evaluation, Termination, Case presentation)	15	04
III) Rural Camp	20	07
IV) Concurrent Practice Learning (welfare setting) a) Working with individual b) Working with group c) Other programme in the agency	45	16
V) Internal Viva-Voce	10	01
<b>Total</b>	<b>100</b>	<b>30</b>