YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Yugantar Education Society's Tirpude College of Scial Wok
• Name of the Head of the institution	Dr. Swati Dharmadhikari
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9011598282
• Alternate phone No.	07122524703
• Mobile No. (Principal)	9422806749
• Registered e-mail ID (Principal)	tcsw@rediffmail.com
• Address	Civil Line,Sadar
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	12/02/2019
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr. Shilpa Puranik**
• Phone No.	**07122524703**
• Mobile No:	**9422458653**
• IQAC e-mail ID	**iqac.tcsw@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.tcsw.edu.in/pages/document/AQAR_2019-20--31-7-2021.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.tcsw.edu.in/pages/image/ALLpdf/Academic-Calendar-nd-Syllabus/AcademicCalender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**Nil**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**A**	**3.05**	**2011**	**30/11/2011**	**29/11/2016**
Cycle 3	**A+**	**3.51**	**2017**	**02/05/2017**	**01/05/2024**

6.Date of Establishment of IQAC	**08/12/2012**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Social Work	**CPE**	**UGC**	**10/05/2016**	**9000000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) The college IQAC organized two meetings with Sahayog Cluster partners. 2) Reorganized responsibilities regarding criteria and suggested faculty development programmes . 3) Organized Elocution competition on the occasion of Chhatrapati Shivaji Maharaj Jayanti on 20th Feb 2020 4) Organized state level poem reading competition on 27th Oct 2020. 5) Organized an online programme on Netaji Subhashchandra Bose Birth Anniversary

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To start Diploma/Certificate courses under the autonomy.	01 Degree, 04 Diplomas courses started.
To organize national webinar on contemporary issues.	05 National level webinars organized.
To organize programme on ICT skills for teachers and students.	College IQAC organized training programmes in different online modes of teaching for the teachers.
Recommended to conduct online exams on theory, practicum and research under autonomy .	Orientation programme organized on online exam, assessment methodology for teachers. Direction and procedure were explained to the students through online training programme.

13.Was the AQAR placed before the statutory body?	**Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	13/02/2021

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
19/12/2012	19/12/2012

Extended Profile

1.Programme

1.1   10

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.Student

2.1 **361**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File]()

2.2 **146**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.3 **351**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.Academic

3.1 **77**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

3.2 **15**

Number of full-time teachers during the year:

06-05-2022 05:20:45

Extended Profile

1.Programme

1.1

10

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

361

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

146

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

351

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

77

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	15
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	20
Number of sanctioned posts for the year:	

4.Institution

4.1	150
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	8
Total number of Classrooms and Seminar halls	

4.3	45
Total number of computers on campus for academic purposes	

4.4	13.28
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college has adopted a systematic procedure for preparation, revision and implementation of curriculum for all the programmes offered. The objective is to create human resources equipped with skills in the social as well as managerial fields. The opportunities existing at regional and global level are considered while designing the curriculum. Syllabi of various reputed Indian and foreign universities, model curriculum prescribed by the UGC

,suggestions from industry experts and alumni are the other factors conceived at the time of curriculum preparation.

The Process: The initial version of curriculum is given shape through discussions with stakeholders. The proposed version then is put before the Board of Studies consisting of experts from academia industry, alumni and senior faculty. Subsequently, the Academic council gives the curriculum the final shape and the same is placed for approval before the Governing body for actual execution.

The Curriculum : in the initial phase , the nature of courses , number of electives , the curriculum structure with details about the course , title and contents were considered .

At a later stage each course is matched with the programme outcomes and Programme Specific outcomes of the programme suggested by the UGC and RTM NagpurUniversity.

Implementation of outcome based programmes result in passing out students compete out at all related platforms efficiently and by inculcating global competencies.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

04

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

01

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to ensure holistic development of students, and to

integrate cross cutting issues relevant to gender ,environment and sustainability, human values and professionals ethics, the college has inculcated different types of field Action Projects in the curriculum. All the cells under Field Action Projects are operating within the course curriculum and specific credit marks are earmarked for these activities in the course directions.

1. Women's Development Center- Students having opted for Family and Child Studies are specifically groomed by the faculty in relation to status and role of women in society. Awareness is also developed on legal provisions for women's welfare, development and empowerment .Counseling in area of marriage ,adoption, marital discord prevention from sexual harassment is also conducted.

2. Child Guidance and Students Counseling Cell- Needy students are mentored by the faculty in respect to their learning disabilities.

3. PEACE -The project undertakes to promote social work intervention in community, analyze community problems, organizing excursions to rural, tribal and urban areas.

4. AQWA Cell- The significant issue of rain water harvesting is dealt through adopted villages by arranging special camps and seminars.

5. Disater Management Cell-The purpose of the cell is to create awareness among students about preparing for and facing disaster challenges. The activities are conducted through on field visits and holding seminars.

The students are placed in the field action project to work on these things as the mandatory part of their social work practicum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

09

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

200

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

320

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

361

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

180

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution organizes online orientation programs /induction programs for freshers. The institution assesses the learning levels of the students, after admission and designs programs for advanced learners and slow learners. The students of MSW with non BSW background are suggested reading books on Social work so that they may come to better level of understanding. Further reading is recommended to the advanced learners. The advanced leraners are encoraged by involving themin organisation and management ofwebinars,other academic and co curiculler activities. by offering them lead roles.

The academic performance in previous academic year helps in identifying the slow/weak and advanced learners. Regular guidance is given to slow learners, academically weak students or those who are continuing their education after a gap. Special attention is given to needy and deserving students by the individual teachers. The Institution analyses the academic growth of differently- abled students and provides tutorials for needy students. The institution fosters an inclusive academic ambience. Students' progress is monitored through the mentoring system and follows a system of mentor-mentee to meet the academic and personal needs of students.

The current session in which COVID-19 protocols like online learning and examination system prevailed throughout the session.

The examination was conducted successfully and after evaluation, subject wise marks obtained by students were communicated to respective students enabling them to get to know their respective standings. Improvements in certain areas wherever necessary were also suggested to concerning students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/07/2020	**243**	**15**

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centered methods are an integral part of the pedagogy adopted by the faculty. Experiential learning, participative learning, problem solving methodologies are used for enhancing learning experiences. The learning environment is conducive for critical thinking, creativity and scientific temper. Students are motivated to work on their own and prepare learning models, charts and make presentations. Small modules/ assignments are given to students for self study in online mode

Students are exposed to latest developments in the field through extension lectures, on field training, experts in the field and project based learning organised through all the field action projects as well. They are involved in the planning and implementation of various webinars and workshops. The same helps them in better reviewing of the literature and also updating the knowledge base. Online interactive methods like lectures, FGD, brain storming –simulative exercises are used to discuss fundamental concepts and students are encouraged to ask questions build up their own perspectives on issues and concerns. AV materials like films, documentaries, videos, clippings are used regularly. Students are encouraged to prepare posters and enact street plays based on contemporary social issues, all of which broaden their horizons of learning. Students are motivated to use e - resources particularly for research and also for preparing

their presentation in the class. Group studies and group learning are also encouraged.

Virtual orientation and skill labs were focused on the students' participation, with the emphasis on skill learning/ development and overall professional grooming of the students. Students are given training to help them develop their confidence and capacities in self-study. , Social Work Practicum and Research supervision offer opportunities to understand the standing of the student and accordingly designed the intervention required for the individual development of the student.

Online Study tour and village camp activities are the special occasions where students are in leadership roles and help the faculty in planning and implementation of the same. This enhances their administrative and managerial skills. Library orientation programs for students were organized class wise in which the students were given information on e- resources, Reference books, Journals, Book Bank, Library Rules etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://youtu.be/fTi8itT53j0

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and Communication Technology can lead to improved student learning and better teaching methods an increase in student exposure to educational ICT through curriculum integration has a significant and positive impact on student achievement, especially in terms of Knowledge Comprehension, Practical skill and Presentation skill in subject area such as Social Studies. The ICT Integration involves the students into the process of learning, encourages them to use various learning resources, communicate with people, provide feedback to peers etc. The college gives top priority to bring in modern technology and devices to supplement teaching for imparting effective teaching.

ICT based capacity building platform like Google classroom, Google meet, Zoom meet, Webex and CISCO were employed as per need of the event. Teachers planed and prepared ICT material for teaching and also encouraged using ICT for improving classroom teaching,

professional development and develop competence in use in teaching learning. Facilitate better communication between the learners thereby promoting greater social understanding and harmony and to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources.

The faculty and Research Scholars have access to electronic thesis andü subject wise review of literatures through 'Shodh-Ganga', a project of UGC. NLIST provides us access to electronic journal databases, annual reviews, e-books, online Indian journals and other relevant e-resources. The faculty is provided access to subscribed e-journals.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://youtu.be/wIUabbqwBNg
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the beginning of every academic year a schedule of academic and co-curricular activities is drawn up and a calendar of the activities for the year is displayed on the college The APC displays the day and date from which the college shall be starting the classes for each programme at the time of admission. The

institution meticulously plans and organizes its teaching schedule.

On the first day of each semester students are issued a class time-table where the lectures for the whole semester are fixed and assigned to various teachers. A Copy of the same is also made available on the website.

The college has put in place a system to effectively plan the teaching learning and evaluation processes. The focus of all the activities is the 'learner'. During limitations of COVID restriction various strategies and mechanisms for student centric learning were adopted by to cater to the diverse needs of students in the classroom.

Academic calendar, comprises of commencement and end dates of the term/semester, list of holidays, personal timetable, teaching plan, formats to indicate co-curricular and extra-curricular activities had undergonelotsof changes dur to the pandemic situation the APC and faculty members were very flrxible and cooprative an adapted to the emergent situations.

The institution adheres to the academic calendar for conduct of examinations. Transparency and security of evaluation system is ensured. Technology is effectively used in the examination management process. The institution has an effective mechanism for redressal of grievances pertaining to examinations. Feedback on the evaluation of teachers is leveraged for improvement of the quality of teaching-learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

15

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

15

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has a separate Examination Cell looking after pre and post examination procedures. The system of challenge to valuation, revaluation is in place. The committee members share responsibility of multiple tasks involved at pre-examination state like declaration of time table a month prior, paper settings, moderation, printing of question papers etc. and conduct of examination, paper evaluation, moderation, tabulationetc.post examination. The result is declared within 45 days after completion of examination. The task of preparing control sheets, tabulation resister, printing of mark lists is performed by Promak Software Ltd. as per the agreement made with the agency. However, due to prevalence of COVID 19 pandemic, the examinations were conducted in an online mode via Google Classroom system in the session 2020-21.

Every theory paper and social work practicum has 20 marks assigned for internal assesment which includes assignments for theory papsr and internal viva voce for social work practicum, further students are required toseeks supervisory conferences which also is part of continious internal assesment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

While designing the curriculam the learning outcomes are specificillyfocused, there aredeliborations on the same in board of studies, accademic council and govornig body. the programme and course outcomes are framedkeeping in mind the reccomendation ofUGC and RTM Nagpur University. also the proffesional needs, global compitancies required are specially reviewed while designing and finallizing the curricullum.

The achievement of intended learning outcomes is central to the pedagogical and assessment processes of the University and an Autonomous institute. The institution has mechanisms in place to analyze short falls in achievement of learning outcomes and suggest improvement measures. New technologies are deployed by the institution to enhance student learning. The staff members are made aware of these outcomes frequently at the time of committee meetings, at the planning phases of various programs and activities. The graduate attributes of the institution are clearly defined /articulated. The institution ensures that its various programs and activities help achieve the stated graduate attributes. The institution encourages all its departments to clearly state the learning outcomes of its programs.

The Students were made aware of these learning outcomes in the first online interaction/Orientation programs where the Principal addresses all the students. The college formulates learning outcomes for each course, for every academic year and these are communicated to the students at the beginning of the academic year. Graduate attributes for students are well defined in terms of communication skills, life skills, universal values and problem solving abilities etc. Mid-term evaluations and self evaluation by the students regarding social work practicum are the innovation of the college. Block placement and summer placement are mandatory for post graduate students

All the field action projects/Extension initiatives of the college namely Child Guideance and Students Counseling Centre, PEACE Project, Women Development Centre, AQWA, Disaster Cell and National Service Scheme also state their expected learning outcomes at the time of orientation phase students participated in them.

The institution disseminates the evaluation processes to all its stakeholders. Feedback from stakeholder is obtained on academic

and personal issues of the students. Both formal and informal interactions with the alumni, parents and agency supervisors enable teachers and students to equip with the current trends and needs of the field.

The curriculum is displayed on the website of the college which also mentions program and course outcomes very clearly and students are encuradged to visit the website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

General Program Specific Outcomes- BSW (Under Graduation) and MSW (Post Graduation) On Completion of the B.S.W./ M.S.W. degree students are able to - Understand the concepts, scope and importance, and principles of social work. Learn about methods of social work: Casework, Group work, Community Organization, Social action, Social work research, social welfare administration Understand social problems/ issues and disorganization in society through Field work and research project work.

The institution ensures following Program outcomes at BSW levels

- Foundation in Social Work among the undergraduate students was formed.
- Students demonstrated the knowledge, values, attitude and skills for effective practice and to possess basic skills to evaluate their practice.
- Developed theoretical and practical knowledge on subjects relevant to national development, such as Economic and Political system, Social responsibility and good governance, Human rights and Social legislation.
- Developed leadership skills in the students by means of organizing camps and programmes.
- Inspire the students to participate in social activities. This will promote them to involve in citizen participation.
- Students demonstratethe ability to effectively use of supervision and consultation for social work practice.

- Students were motivatedin micro level and macro level social work practice in Government and Non-Government organizations.

Outcome for MSW

- Capacity to achivethe goals of profession, andrelate strategies to these goals, and develop awareness of one's' role as a change agent was developed.
- Necessary skills of awareness, skills aiming at empowerment of people and skills in culture-sensitive methods of social change
- Develop critical understanding and application of approaches suggesting holistic conceptual frame work for Social Work practice.
- To provide training in applying skills in social work practice and social work research in different fields for achieving desirable changes and development.
- Attitudes and values necessary for working with people and organizations, both governmentand non-governmentwere fostered.

To develop Understanding in various fields of social work i.e. community development, labour welfare, personnel management & industrial relations, human resource management, family and child welfare, medical and psychiatric social work, tribal welfare etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://youtu.be/2E0sW5vaZg4

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

150

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Being one of the oldest educational institutes imparting social work education in central India that boasts faculty having expertise in research work. The college put much needed emphasis on research activities. The candidates have registered themselves for the Ph.D. program in recognized Universities are the prime beneficiaries of the college Research Centre. Institue will also provide training and guidance to the Government and Non-Government Organization for research work/evaluation and assesment of the porgram and schems.

At present institute provides research facilities to research scholars: 1. To provide library and ICT facilities to research scholars. 2. To develop research skills. 3. To provide services to research scholars for statistical data analysis. 4. To develop training strategies and training materials to meet the various needs of research scholars. 5. College organises opinion polls on contemporary issues.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://tcsw.edu.in/pages/document/Policyforpromotionofresearch.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	[View File]()
Paste link to funding agencies' website	[Nil]()
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college encourages the students to not only absorb current knowledge but also to be enterprising and try to create new knowledgable products and ideas. The activities by several students and societies have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. Most important among these are: The college has encouraged students to conduct rural survey for the socio-economic educational condition and employment facitlties of the rural people under NSS rural camp. Through survey, students get to know the problems of rural people. After identifying the problems of rural people students createawarness regarding government schemes for the development and welfare of the rural people. Plantation is also a part of environment conservation. The students are motivated for plantation. The college organises various talks by alumni about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. As a result of the above program organised by them many or our students/ex-students have successfully launched their own start-ups. These budding alumni entrepreneurs are invited to come and interact with present students from time to time in order to motivate them to take up entrepreneurship. The college organises many state and national level conferences which provide opportunities for students to learn and know about latest development in knowledge. Social enterpreneurship development is focused in curriculum by incorporating onecomplete course at UG and PG levels.we also organised programme on interfacewith social enterpreneurs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

o

File Description	Documents
URL to the research page on HEI website	https://tcsw.edu.in/pages/Learning_Research_Center.aspx
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

06

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Under the field action project PEACE, street play was performed in the rural community on various social issues such as protection awareness from CORONAVirus, rehabilitation of employment precautions for good health etc. Students of MSW III semester organised programme of Nirmalya Collection on 19 September 2021 in Ganesh Festival at Futala Lake with the help of Nagpur Muncipal Corporation . A program was organised on footpath with the help of UPAY Foundation for awarness of CORONAVaccination with street play and ralley.

National Service Scheme (NSS) is a central sector scheme of government of India. Ministry of Youth Affairs and Sports that aims to develop the personality of students volunteers through community services and to make them sensitive and responsible human beings who are aware of the soci-economic realities of India. The college NSS unit has organised various programs like plantation, blood donation and awarness program etc. Environment commiittee works towards promoting the ethos of preservation and protection of our environment and to install a feeling of responsibilitis for a better, greener and cleaner environment through initiatives like plantation drives, competitions and talks by eminent speakers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

16

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

150

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate number of specious airy, well equipped and well lit classrooms. Allthe classrooms have DLP and other audio-visual/ICT facilities. Annual maintenance contract is agreed upon for maintenance of electronic equipment pertaining to classroom and computer. The staff and students have access to computer with internet facility and facility for photo copying. The students use computer lab for purposes like research, assignment, report writing etc. The planning and purchase committee make budgetary provisions for upgrading and maintenances of the infrastructural facilities related to teaching and learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has sports complex which is a shared facility for both indoor and outdoor games along with a hall for cultural activities .The sports facilities include swimming pool, badminton court, table tennis court, basketball court, boxing ring, track field for athletics, a separate gymnasium, and football field etc. An auditorium is available as a yoga centre and cultural activities.Due to the Pandamic situation sports activity were not conducted during the academic session.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional information	[https://drive.google.com/drive/folders/1F9RNxfrbBjZeGbbFw0-KnO5S12vm6XXC?usp=sharing](#)

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

9

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.0

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated with Integrated Library Management System (ILMS). The ILMS software include Cloud Based Management System which is fully automated with version 1.0. This system enables the user to attain remote access. Similarly,the library also has RFID- Antenna which is partially automated with version A5010.Radio Frequency Identification (partial) RFID is utilized also for book circulation, QR Scanner is used for visitor's management system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://libcloud.mastersofterp.in/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.75

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

We have a Wi-Fi campus. Internet facility is made available on priority to exam cell, library, staff room,administrative section. The institution has a compact IT policy having WI-FI with the wide range covering the premises. The budget is allocated by the planning and purchase committee for updating the IT facilities each year. To handle the covid situation wehad to switch to online functioning. All the students and faculty members could use the internet facility effectivelyafter receivingtraining. The institution also facilitated the online teaching learning process by purchasing subscription to ZOOM Meeting, we also utilised other platforms like Google meets, Google Classroom,etc. We also purchased ITLE software and arranged training to the teachers to carry out online teaching.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
291	**32**

File Description	Documents
Upload any additional information	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<u>View File</u>
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://youtube.com/channel/UCVjpv_NSAuxLy jPKoSFXQbw</u>
List of facilities for e-content development (Data Template)	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11.17

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are committees for formally looking after the functioning and monitoring of infrastructural facilities. The planning and purchase committee periodically takes review of the factors like annual maintenance contract with outside agencies, the library committee takes review of the library stocks.

Classrooms – It is our endeavour to maintain the available classrooms in order. Periodically, the scope to equip the classrooms with new equipments is examined and planning and purchase committee takes the call on such possibilities.

Library- A specious library with its support staff takes care to cater the students with best of the available facilities in the library. Modern facilities like Radio Frequency Identification (partial) RFID for book circulation, QR Scanner for visitor management system, SMS facility for notification on book issue/return, Library Management Software is used for the effective overall library management.

Sports Complex- The college houses a gymnasium, indoor badminton/table-tennis hall, a swimmingpool and a playground for outdoor sports.

Computers- The college has adequate number of computers with internet connection to be utilized in admin office,staff room,library and the examination cell. Separate sets of computers are also provided for students to carry out their academic activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

176

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

15

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

13

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

18

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	[View File](#)

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

01

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Active Student Council and Representation of Students' Council

Mr. S.T.Hunge – Faculty Incharge

Ms. S.P. Fating - Incharge –Cultural

Dr. Arshiya Sayied - Incharge NSS

Mr. D.B. Tule – Incharge NSS

Mr. M. S. Gautam –Incharge- Sports

The students' representative of NSS Unit, Cultural Activity, Sports activity, LR at PG level and Chairperson of the students' council were selected through Interview and class representative through Nominations (Topper of the class). Following table shows the representatives of students' council for the academic session 2019-20

Representatives of Students' Council

Sr.No.

Name of the student

Class

Category

01

Mr. Shivam Nikhar

MSW IVsem.

Chairman

02

Mr. Pritam Gugguri

MSW II Sem

Secretary

03

Ms. Kashish Singh

BSW V sem

Cultural Incharge (UG)

04

Mr. Suraj Dahagaonkar

MSW II Sem

Cultural Incharge (PG)

05

Mr. Ankur Kumar

BSW V sem

Sports Representative

06

Ms. Aishwarya Mishra

M.S.W. 2nd Sem

NSS Representative

07

Mr. Dipankar Bhojne

M.S.W. 2nd Sem

NSS Representative

08

Ku. Khushi Nandawanshi

M.S.W. 4th Sem

LR- UG

09

Ms. Aura Gabriel

M.S.W. 2nd Sem

LR - PG

10

Ms. Kashika Kapse

B.S.W. 2nd Sem

CR

11

Mr. Likhit Thakre

B.S.W. 4th Sem

CR

12

Mr. Shivam Avachat

B.S.W. 6th Sem

CR

13

Ms. Swarnima Kamalwar

M.S.W. 2nd Sem

CR

14

Ms. Prabha Toppo

M.S.W. 4th Sem

CR

Students Representative in Committe against sexual Harassment

1)Ms. Aura Gabriel

2)Ms. Kashish Singh

Students Representative in Anti Ragging Cell

1)Mr. Ankur Kumar

2)Ms. Prabha Toppo

Students Representative in GrievanceCell

1)Mr. Shivam Nikhar

2)Mr. Pritam Gugguri

3)Ms. Aura Gabriel

4)Ku. Khushi Nandawanshi

Students Representative in NSS Village Camp

1)Mr. Dipankar Bhojne

2)Ms. Aura Gabriel

3) Triveni katre

4) Aishwarya Mishra

5) Prizam Rahule

6)Ku. Khushi Nandawanshi

Students Representative in SAHAYOG College Magazine

1) Suraj Dahavavkar

2) Triveni Katre

3) Jay Deshmukh

4) Shiwam Nikhar

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumnus of the college Mr. Sunil Meshram donated Sanitizer liquidbaral along with a machine.

A group of alumni collectively depositedrupees 30,000 thousand in the alumni fund of which rupees 3000 are to be allocated for Principal Mr. U.R.Pradhan Memorial Prize each year for the topper in MSW final year.

Each admitted student contributes rupees hundred as student welfare fund.

Alumni in various NGOs and institutions always help us in offering social work practicum, study tourtrainingto the student by offering placements. Alumni are invited as resouce person and share their valuable experience. placement cell also recives queries foremployment from institution where our alumni work and

help in organizing campus interviews.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://youtu.be/MT-6b4aleJ8

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Institutional Vision and Mission

—The vision and mission of the college is in accordance with the objectives of Higher Education Policy, which includes the following

—Preparing them for the Contribution to the National Development and providing value based society ensuring Social Justice and Equity.

—Fostering global competencies among the students to the development of their knowledge, skill and attitude to stand as best possible Social Work Practitioners.

—Inculcating professional values, human values, National values and International values among the students to give value based services.

—The students are encouraged for e-learning, use of website for updating knowledge and exploring employment opportunities.

—All these are associated with Human Resource Development and

capacity building of the students as well as the stakeholders.

Vision

—"To create a knowledge and value based society with a vision of inclusive and sustainable development through qualitative educational empowerment"

Mission

—To produce cadre of professional Social workers through value based, participatory and democratic social work education.

—To promote competent human functioning for fashioning a responsive and just society.

—To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization and liberalization.

—To serve committed to the cause of social justice and equity.

—To undertake human resource development and capacity building programmers' with and for the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://tcsw.edu.in/pages/vision-mission.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

—The management in the monthly meetings with the staff representativetakes stock of the educational activities; processes from teachers' representatives and offer suggestions thereon. The management also interacts with the Principal and individual teaching faculty in this regard.

—The College Development Committeemeets periodically for effective management of the college funtioning.

—For efficient functioning of the college, institutional head in Staff Council Meeting forms various committees comprising In-Charges and members from amongst teachers.

—Social Work theory, practicum and the research enables to translate the vision statements into concrete action, internalization and practice, Enriching knowledge, skill and attitude for fostering excellence to benefit the human resources at micro and macro level.

— The students are also involved in planning and execution of various programs, their feedback is sought and used for improvingcollege funtioning.

— Stake holders are activly involved at various levels from designing of the curricullum, traning, evaluation,feedbackto placement of thestudents.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To be listed in the top colleges ranking by NIRF and other ranking services.

To enhance campus venture.

To Strengthen the Institute Innovation Cell.

To initiate more number of industries and institution interaction within and out side the country.

To increase the number of research publication. books and funding assistance.

To motivate students to aspire for placement/ higher studies.

To emphasize on the holistic development of students including technological empowerment.

To offer more certificate/skill development programmes and create a center for continues education.

Application for grants from government and non-government sources.

Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and innovative means.

Introduction of new programmes at the post-graduate level.

Application to state government for filling of existing vacancies of Principal, teaching and non-teaching positions.

Strengthening of Research Center of the college with addition to Ph.D supervisors.

Mobilization of funds and projects through the alumni and other stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.tcsw.edu.in/pages/document/PerspectivePlanForthe2020-21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college is functioning on the basis of various institutional bodies formed as per the norms laid down by the UGC/ University. Both statutory and non-statutory bodies are functioning in mutual coordination to obtain optimum efficacy. The governing body, Accdemic council, Board of studies, finance committe, IQAC, College Development Committee are the apex decision makers. The decision are implimented with thehelp of staff, students and stake holders.The Office Superintendent controls the administrative office affairs under the directions of the Principal. The college also has an active Students council. Appointments in the college are made following the government norms and procedures. Some

visiting faculty and support staff are engaged on temporary basis if the need arises.

File Description	Documents
Paste link to Organogram on the institution webpage	https://tcsw.edu.in/pages/iqac.aspx
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College exercises welfare measures for teaching and non-teaching staff and encourage them in endeavor for career development and progression. The teachers are supported toattend faculty development programmes in their respective fields 05 attended refresher/orientation/short term courses.They are also given the benefits of career advancement schemes at due time. The non-teaching staff attends training programmes periodically to stay updated in terms of emerging techniques. The administrative staff also get periodic promotions in pay scales as per government service norms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

8

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Statutory audit of the institution: is done by Jodh Joshi & Co.

Finance committee, Governing Body take periodical review of the financial transactions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Strategies Employed for Resource Mobilization:

• The institution seeks to mobilize government and non- government grants for the improvement of institutional infrastructure and knowledge resources and to that end.

prepareand submits proposals to the relevant authorities such as the UGC, ICSSR, State Government of maharashtra, and Department of social justice and special assistant.

Due to super annuation, staff on deputation in other departments the teaching and non teaching staff is required to work in multiple copacities. due to pandamic and goverment policies regarding recruitment many post are vacant (Teaching 05 and NonTeaching 04)

• Institute welcomes donations, memorial prizes and endowments from staff members, alumni and guardians towards the prize and endowment funds.

•Institute engages its alumni and other stakeholders in exploring revenue-generation avenues.

• All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.

• The Computer Laboratory which accommodates multiple related courses, the seminar halls which are also used as lecture theatres, the library which functions as a composite knowledge resource centre.

• The institution mobilizes its human resources, too by visualizing, designing and implementing academic and co-curricular activities that challenge the students to the utmost and develop their potential to the fullest.

• It encourages all staff members to reach their personal and professional growth goals by cooperating with their career development imperatives and discipline specific aspirations.

• The resources of intellectual and moral probity, along with a social conscience and cultural inclinations which are prioritized and cultivated by the institution in the overarching plan of its progress.

• The types and methods of resource mobilization are discussed in Staff meetings, Finance Sub-Committee meetings and are approved by the Governing Body of the college. It is also discussed in the Alumni Association meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library. The IQAC has been a proactive player in the overall benchmarking process.

being a lead college of cluster of social work colleges the IQAC initiates meeting and motivates othe colleges also to undertake currucular,co curricular and extra currucularactivities for students and staffs.

The IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit and has initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tcsw.edu.in/pages/iqac_External_team.aspx

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the

quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated amongthe staff members.

Admission to various programmes , examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme for UG & PG students.

The teaching- learning process, the system of continuous evaluation, various co- curricular activities, discipline and culture of the Institute is meticulously monitors by the IQAC.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences through displays and whatsapp groups.

Regular feedback is taken from the students, and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken about individualteachers for their respective courses, through IQAC,Feedback is properly analyzed and shared with the Principal and individual faculty members,but due to pandemic this year it was not conducted.Students can approach the Principalof the Institute for feedback and suggestions directly.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken the following:

- Automation of Admission Processes
- Automation of Examination Processes
- Curriculum Development Workshops in social work and social science subjects
- Green initiatives in Campus – tree plantation.
- MoUs with prestigious organizations.

In addition to IQAC, the Institute also considers the recommendations of the college development committee is regularly reviews the progress and makes necessary recommendations in an advisory capacity.

IQAC along with APC undertakes brainstorming sessions with faculty memners to review the teachinf learnig process in the context of objectives and learning outcomes course wise, being autonomous institution this is a routine excercise at the begining ofthe session.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.tcsw.edu.in/pages/document/AnnualReport2020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Development centre was started in the year 1996-97,since then activities for Gender equity remained as one of the priority area. Some gender equity measures taken by the institution was…

1.Gender sensitization activities was organized in each classes at induction stage.

2.To nurture girl student leadership we nominate two outstanding achiver girlsfromUG and PG level as LR in student council.

3. Celebrated International Women's Day with focus on gender equity focusing on International theme.

4. Committee against Sexual Harassment (CASH), Organizes gender sensitization programmes , have also organized programmes on POCSO in collaboration withChildline 1098,

5. Anti Ragging committee, Equal Opportunity Cell, these all institutional mechanisms also workfor the Gender equityare put into action during the year.

6. Mentoring has been implanted in the institute at regular basis but due to pandemic & lockdown situation we provide online/ telephonic mentoring and counseling service to the girl students in need predominantly.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The following facilities are available in the institution for the management of degradable and non-degradable waste

Non-degradable Waste:

1) Installed Dust bins in every class rooms, Staffrooms and in office premises.

2) Created No Plastic Zones to minimize the non gradable waste at institution level itself.

3) We created a facility fordisposal of Electronic Waste seperately.

4) For reprography, we encourage to use one sided used papers to minimize use of paper, we also send emails and whatsapp messages so as to movetowards paperless governance.

5) Putting Blue colored big dust bin for collection and segregation of non degradable waste , with an understating withNagpur Municipal Corporation.

Degradable Waste:

Sanitary napkins disposal facility is available.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

E. None of the above

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College provides an inclusive environment for every student across Socio-Cultural, geographical and regional diversities with tolerance and harmony. Different social and cultural activities are organized in the college promoting harmony towards each other. The students are encouragedto take part in varoius programme focusing on inclusion. We have a cross section of students coming

from varied cultural regional, linguistic and communal orientations and learnto honour diversities. The philosophy of social work is very much grounded in respecting and empathizing individuality, the curricullum thus encourages inclusive environment.

There are grievance redressal cellin the institute like Student grievance redressal cell , Equal Opportunity Cell, ICC, which deal with grievances without descriminating gender, social, economic, racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and administrative staff which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The professional Social work education, stands on the strong footing on code of ethical values, philosophy, human dignity, justice, Equality, serving tothe last and needy people, responsible citizenship etc., all these aspects are the part and parcel of our curricular, co-curricular, extracurricular, research and the extension activities

To do justice to the Right Based Social Work Practice, we provided orientation to each class about the rights, duties, and constitutional obligations. The College celebrates the Independence Day & Republic Day with great enthusiasm and vigour. We organizeand celebrates the Constitution Day and Social Justice Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals, fundamental duties and rights of Indian citizens:

The students have enthusiastically participated in various programs likeacademic programs eg.Seminar, Conferences, Expert talks, etc which have enriched there awareness about

constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As a policy at institution level we observe, celebrate, organize days of National andInternation importancewe also organizes events to commemorate days of relavence likes

Human Rights Day

International Womens Day

International Social Work Day

World Water Day

International Day of the Worlds Indigenous Peoples etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices of the Institute

1) STUDENT SUPPORT AND PROGRESSION (CRITERION-V)

2) Water awareness through Alliance for Quality Water Awareness (AQWA) Cell(CRITERION-VII)

3) 1) Orientation to students for access to free e-resources.(CRITERION-IV)

2) Provision of M-OPAC app for access to Library Collection.(CRITERIAON -IV)

4) Boost in Research Culture(CRITERION -III)

5) Repeatviva-voce examination(CRITERION -II)

File Description	Documents
Best practices in the Institutional website	http://www.tcsw.edu.in/pages/iqac_Best_Practices.aspx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Value education and extension work onthe following distinct areas and services are rendered by the college

1.Women Development Centre

2.CGSCC

3.Equal Opportunity Cell

4.AQWA Cell

5. Activities at adopted tribal Village

6.PEACE Project

7. Sahayog Cluster (Lead College)

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college has adopted a systematic procedure for preparation, revision and implementation of curriculum for all the programmes offered. The objective is to create human resources equipped with skills in the social as well as managerial fields. The opportunities existing at regional and global level are considered while designing the curriculum. Syllabi of various reputed Indian and foreign universities, model curriculum prescribed by the UGC ,suggestions from industry experts and alumni are the other factors conceived at the time of curriculum preparation.

The Process: The initial version of curriculum is given shape through discussions with stakeholders. The proposed version then is put before the Board of Studies consisting of experts from academia industry, alumni and senior faculty. Subsequently, the Academic council gives the curriculum the final shape and the same is placed for approval before the Governing body for actual execution.

The Curriculum : in the initial phase , the nature of courses , number of electives , the curriculum structure with details about the course , title and contents were considered .

At a later stage each course is matched with the programme outcomes and Programme Specific outcomes of the programme suggested by the UGC and RTM NagpurUniversity.

Implementation of outcome based programmes result in passing out students compete out at all related platforms efficiently and by inculcating global competencies.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

04

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

01

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

In order to ensure holistic development of students, and to integrate cross cutting issues relevant to gender ,environment and sustainability, human values and professionals ethics, the college has inculcated different types of field Action Projects in the curriculum. All the cells under Field Action Projects are operating within the course curriculum and specific credit marks are earmarked for these activities in the course directions.

1. Women's Development Center- Students having opted for Family and Child Studies are specifically groomed by the faculty in relation to status and role of women in society. Awareness is also developed on legal provisions for women's welfare, development and empowerment .Counseling in area of marriage ,adoption, marital discord prevention from sexual harassment is also conducted.

2. Child Guidance and Students Counseling Cell- Needy students are mentored by the faculty in respect to their learning disabilities.

3. PEACE -The project undertakes to promote social work intervention in community, analyze community problems, organizing excursions to rural, tribal and urban areas.

4. AQWA Cell- The significant issue of rain water harvesting is dealt through adopted villages by arranging special camps and seminars.

5. Disater Management Cell-The purpose of the cell is to create awareness among students about preparing for and facing disaster challenges. The activities are conducted through on field visits and holding seminars.

The students are placed in the field action project to work on these things as the mandatory part of their social work practicum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

09

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

200

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

320

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**C. Any 2 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

361

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

180

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution organizes online orientation programs /induction programs for freshers. The institution assesses the learning levels of the students, after admission and designs programs for advanced learners and slow learners. The students of MSW with non BSW background are suggested reading books on Social work so that they may come to better level of understanding. Further reading is recommended to the advanced learners. The advanced leraners are encoraged by involving themin organisation and management ofwebinars,other academic and co curiculler activities. by offering them lead roles.

The academic performance in previous academic year helps in identifying the slow/weak and advanced learners. Regular guidance is given to slow learners, academically weak students or those who are continuing their education after a gap. Special attention is given to needy and deserving students by

the individual teachers. The Institution analyses the academic growth of differently- abled students and provides tutorials for needy students. The institution fosters an inclusive academic ambience. Students' progress is monitored through the mentoring system and follows a system of mentor-mentee to meet the academic and personal needs of students.

The current session in which COVID-19 protocols like online learning and examination system prevailed throughout the session.

The examination was conducted successfully and after evaluation, subject wise marks obtained by students were communicated to respective students enabling them to get to know their respective standings. Improvements in certain areas wherever necessary were also suggested to concerning students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
15/07/2020	243	15

File Description	Documents
Upload any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centered methods are an integral part of the pedagogy adopted by the faculty. Experiential learning, participative learning, problem solving methodologies are used for enhancing learning experiences. The learning environment is conducive for critical thinking, creativity and scientific temper. Students

are motivated to work on their own and prepare learning models, charts and make presentations. Small modules/ assignments are given to students for self study in online mode

Students are exposed to latest developments in the field through extension lectures, on field training, experts in the field and project based learning organised through all the field action projects as well.They are involved in the planning and implementation of various webinars and workshops. The same helps them in better reviewing of the literature and also updating the knowledge base. Online interactive methods like lectures, FGD, brain storming –simulative exercises are used to discuss fundamental concepts and students are encouraged to ask questions build up their own perspectives on issues and concerns. AV materials like films, documentaries, videos, clippings are used regularly. Students are encouraged to prepare posters and enact street plays based on contemporary social issues, all of which broaden their horizons of learning. Students are motivated to use e - resources particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged.

Virtual orientation and skill labs were focused on the students' participation, with the emphasis on skill learning/ development and overall professional grooming of the students. Students are given training to help them develop their confidence and capacities in self-study. , Social Work Practicum and Research supervision offer opportunities to understand the standing of the student and accordingly designed the intervention required for the individual development of the student.

Online Study tour and village camp activities are the special occasions where students are in leadership roles and help the faculty in planning and implementation of the same. This enhances their administrative and managerial skills. Library orientation programs for students were organized class wise in which the students were given information on e- resources, Reference books, Journals, Book Bank, Library Rules etc.

File Description	Documents
Upload any additional information	[View File]()
Link for additional Information	https://youtu.be/fTi8itT53j0

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and Communication Technology can lead to improved student learning and better teaching methods an increase in student exposure to educational ICT through curriculum integration has a significant and positive impact on student achievement, especially in terms of Knowledge Comprehension, Practical skill and Presentation skill in subject area such as Social Studies. The ICT Integration involves the students into the process of learning, encourages them to use various learning resources, communicate with people, provide feedback to peers etc. The college gives top priority to bring in modern technology and devices to supplement teaching for imparting effective teaching.

ICT based capacity building platform like Google classroom, Google meet, Zoom meet, Webex and CISCO were employed as per need of the event. Teachers planed and prepared ICT material for teaching and also encouraged using ICT for improving classroom teaching, professional development and develop competence in use in teaching learning. Facilitate better communication between the learners thereby promoting greater social understanding and harmony and to ensure equity between all learners by providing appropriate qualitative and quantitative opportunities to overcome social and learning disadvantages. The student got an opportunity to learn about international funding organization projects and their strategies of implementation ICT helps the teacher to update the new knowledge, skills to use the new digital tools and resources.

The faculty and Research Scholars have access to electronic thesis andü subject wise review of literatures through 'Shodh-Ganga', a project of UGC. NLIST provides us access to electronic journal databases, annual reviews, e-books, online Indian journals and other relevant e-resources. The faculty is provided access to subscribed e-journals.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://youtu.be/wIUabbqwBNg
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the beginning of every academic year a schedule of academic and co-curricular activities is drawn up and a calendar of the activities for the year is displayed on the college The APC displays the day and date from which the college shall be starting the classes for each programme at the time of admission. The institution meticulously plans and organizes its teaching schedule.

On the first day of each semester students are issued a class time-table where the lectures for the whole semester are fixed and assigned to various teachers. A Copy of the same is also made available on the website.

The college has put in place a system to effectively plan the teaching learning and evaluation processes. The focus of all the activities is the 'learner'. During limitations of COVID restriction various strategies and mechanisms for student centric learning were adopted by to cater to the diverse needs of students in the classroom.

Academic calendar, comprises of commencement and end dates of

the term/semester, list of holidays, personal timetable, teaching plan, formats to indicate co-curricular and extra-curricular activities had undergonelotsof changes dur to the pandemic situation the APC and faculty members were very flrxible and cooprative an adapted to the emergent situations.

The institution adheres to the academic calendar for conduct of examinations. Transparency and security of evaluation system is ensured. Technology is effectively used in the examination management process. The institution has an effective mechanism for redressal of grievances pertaining to examinations. Feedback on the evaluation of teachers is leveraged for improvement of the quality of teaching-learning process.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

15

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

7

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

15

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college has a separate Examination Cell looking after pre and post examination procedures. The system of challenge to valuation, revaluation is in place. The committee members share responsibility of multiple tasks involved at pre-examination state like declaration of time table a month prior, paper settings, moderation, printing of question papers etc. and conduct of examination, paper evaluation, moderation, tabulationetc.post examination. The result is declared within 45 days after completion of examination. The task of preparing control sheets, tabulation resister, printing of mark lists is performed by Promak Software Ltd. as per the agreement made with the agency. However, due to prevalence of COVID 19 pandemic, the examinations were conducted in an online mode via Google Classroom system in the session 2020-21.

Every theory paper and social work practicum has 20 marks assigned for internal assesment which includes assignments for theory papsr and internal viva voce for social work practicum, further students are required toseeks supervisory conferences which also is part of continious internal assesment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[Nil](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

While designing the curriculam the learning outcomes are specificillyfocused, there aredeliborations on the same in board of studies, accademic council and govornig body. the programme and course outcomes are framedkeeping in mind the reccomendation ofUGC and RTM Nagpur University. also the proffesional needs, global compitancies required are specially reviewed while designing and finallizing the curricullum.

The achievement of intended learning outcomes is central to the pedagogical and assessment processes of the University and an

Autonomous institute. The institution has mechanisms in place to analyze short falls in achievement of learning outcomes and suggest improvement measures. New technologies are deployed by the institution to enhance student learning. The staff members are made aware of these outcomes frequently at the time of committee meetings, at the planning phases of various programs and activities. The graduate attributes of the institution are clearly defined /articulated. The institution ensures that its various programs and activities help achieve the stated graduate attributes. The institution encourages all its departments to clearly state the learning outcomes of its programs.

The Students were made aware of these learning outcomes in the first online interaction/Orientation programs where the Principal addresses all the students. The college formulates learning outcomes for each course, for every academic year and these are communicated to the students at the beginning of the academic year. Graduate attributes for students are well defined in terms of communication skills, life skills, universal values and problem solving abilities etc. Mid-term evaluations and self evaluation by the students regarding social work practicum are the innovation of the college. Block placement and summer placement are mandatory for post graduate students

All the field action projects/Extension initiatives of the college namely Child Guideance and Students Counseling Centre, PEACE Project, Women Development Centre, AQWA, Disaster Cell and National Service Scheme also state their expected learning outcomes at the time of orientation phase students participated in them.

The institution disseminates the evaluation processes to all its stakeholders. Feedback from stakeholder is obtained on academic and personal issues of the students. Both formal and informal interactions with the alumni, parents and agency supervisors enable teachers and students to equip with the current trends and needs of the field.

The curriculum is displayed on the website of the college which also mentions program and course outcomes very clearly and students are encuradged to visit the website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

General Program Specific Outcomes- BSW (Under Graduation) and MSW (Post Graduation) On Completion of the B.S.W./ M.S.W. degree students are able to - Understand the concepts, scope and importance, and principles of social work. Learn about methods of social work: Casework, Group work, Community Organization, Social action, Social work research, social welfare administration Understand social problems/ issues and disorganization in society through Field work and research project work.

The institution ensures following Program outcomes at BSW levels

- Foundation in Social Work among the undergraduate students was formed.
- Students demonstrated the knowledge, values, attitude and skills for effective practice and to possess basic skills to evaluate their practice.
- Developed theoretical and practical knowledge on subjects relevant to national development, such as Economic and Political system, Social responsibility and good governance, Human rights and Social legislation.
- Developed leadership skills in the students by means of organizing camps and programmes.
- Inspire the students to participate in social activities. This will promote them to involve in citizen participation.
- Students demonstratethe ability to effectively use of supervision and consultation for social work practice.
- Students were motivatedin micro level and macro level social work practice in Government and Non-Government organizations.

Outcome for MSW

- **Capacity to achivethe goals of profession, andrelate strategies to these goals, and develop awareness of one's' role as a change agent was developed.**
- **Necessary skills of awareness, skills aiming at empowerment of people and skills in culture-sensitive methods of social change**
- **Develop critical understanding and application of approaches suggesting holistic conceptual frame work for Social Work practice.**
- **To provide training in applying skills in social work practice and social work research in different fields for achieving desirable changes and development.**
- **Attitudes and values necessary for working with people and organizations, both governmentand non-governmentwere fostered.**

To develop Understanding in various fields of social work i.e. community development, labour welfare, personnel management & industrial relations, human resource management, family and child welfare, medical and psychiatric social work, tribal welfare etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://youtu.be/2E0sW5vaZg4

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

150

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://tcsw.edu.in/pages/document/SSS(StudentSatisfactioSurvey)2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Being one of the oldest educational institutes imparting social work education in central India that boasts faculty having expertise in research work. The college put much needed emphasis on research activities. The candidates have registered themselves for the Ph.D. program in recognized Universities are the prime beneficiaries of the college Research Centre. Institue will also provide training and guidance to the Government and Non-Government Organization for research work/evaluation and assesment of the porgram and schems.

At present institute provides research facilities to research scholars: 1. To provide library and ICT facilities to research scholars. 2. To develop research skills. 3. To provide services to research scholars for statistical data analysis. 4. To develop training strategies and training materials to meet the various needs of research scholars. 5. College organises opinion polls on contemporary issues.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://tcsw.edu.in/pages/document/Policy forpromotionofresearch.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

00

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

00

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college encourages the students to not only absorb current knowledge but also to be enterprising and try to create new knowledgable products and ideas. The activities by several students and societies have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. Most important among these are: The college has encouraged students to conduct rural survey for the socio-economic educational condition and employment facitlities of the rural people under NSS rural camp. Through survey, students get to know the problems of rural people. After identifying the problems of rural people students createawarness regarding government schemes for the development and welfare of the rural people. Plantation is also a part of environment conservation. The students are motivated for plantation. The college organises various talks by alumni about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. As a result of the above program organised by them many or our students/ex-students have successfully launched their own start-ups. These budding alumni

entrepreneurs are invited to come and interact with present students from time to time in order to motivate them to take up entrepreneurship. The college organises many state and national level conferences which provide opportunities for students to learn and know about latest development in knowledge. Social enterpreneurship development is focused in curriculum by incorporating onecomplete course at UG and PG levels.we also organised programme on interfacewith social enterpreneurs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

o

File Description	Documents
URL to the research page on HEI website	https://tcsw.edu.in/pages/Learning_Research_Center.aspx
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

06

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Under the field action project PEACE, street play was performed in the rural community on various social issues such as protection awareness from CORONAVirus, rehabilitation of employment precautions for good health etc. Students of MSW III semester organised programme of Nirmalya Collection on 19 September 2021 in Ganesh Festival at Futala Lake with the help of Nagpur Muncipal Corporation . A program was organised on footpath with the help of UPAY Foundation for awarness of CORONAVaccination with street play and ralley.

National Service Scheme (NSS) is a central sector scheme of government of India. Ministry of Youth Affairs and Sports that aims to develop the personality of students volunteers through community services and to make them sensitive and responsible human beings who are aware of the soci-economic realities of India. The college NSS unit has organised various programs like plantation, blood donation and awarness program etc. Environment commiittee works towards promoting the ethos of preservation and protection of our environment and to install a feeling of responsibilitis for a better, greener and cleaner environment through initiatives like plantation drives, competitions and talks by eminent speakers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

16

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

150

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has adequate number of specious airy, well equipped

and well lit classrooms. Allthe classrooms have DLP and other audio-visual/ICT facilities. Annual maintenance contract is agreed upon for maintenance of electronic equipment pertaining to classroom and computer. The staff and students have access to computer with internet facility and facility for photo copying. The students use computer lab for purposes like research, assignment, report writing etc. The planning and purchase committee make budgetary provisions for upgrading and maintenances of the infrastructural facilities related to teaching and learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has sports complex which is a shared facility for both indoor and outdoor games along with a hall for cultural activities .The sports facilities include swimming pool, badminton court, table tennis court, basketball court, boxing ring, track field for athletics, a separate gymnasium, and football field etc. An auditorium is available as a yoga centre and cultural activities.Due to the Pandamic situation sports activity were not conducted during the academic session.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1F 9RNxfrbBjZeGbbFw0-KnO5S12vm6XXC?usp=shari ng

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

9

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.0

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated with Integrated Library Management System (ILMS). The ILMS software include Cloud Based Management System which is fully automated with version 1.0. This system enables the user to attain remote access. Similarly,the library also has RFID- Antenna which is partially automated with version A5010.Radio Frequency Identification (partial) RFID is utilized also for book circulation, QR Scanner is used for visitor's management system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://libcloud.mastersofterp.in/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.75

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

35

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

We have a Wi-Fi campus. Internet facility is made available on priority to exam cell, library, staff room,administrative section. The institution has a compact IT policy having WI-FI with the wide range covering the premises. The budget is allocated by the planning and purchase committee for updating the IT facilities each year. To handle the covid situation

wehad to switch to online functioning. All the students and faculty members could use the internet facility effectivelyafter receivingtraining. The institution also facilitated the online teaching learning process by purchasing subscription to ZOOM Meeting, we also utilised other platforms like Google meets, Google Classroom,etc. We also purchased ITLE software and arranged training to the teachers to carry out online teaching.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
291	32

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://youtube.com/channel/UCVjpv_NSAuxLyjPKoSFXQbw
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11.17

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are committees for formally looking after the functioning and monitoring of infrastructural facilities. The planning and purchase committee periodically takes review of the factors like annual maintenance contract with outside agencies, the library committee takes review of the library stocks.

Classrooms – It is our endeavour to maintain the available classrooms in order. Periodically, the scope to equip the classrooms with new equipments is examined and planning and purchase committee takes the call on such possibilities.

Library- A specious library with its support staff takes care to cater the students with best of the available facilities in the library. Modern facilities like Radio Frequency Identification (partial) RFID for book circulation, QR Scanner for visitor management system, SMS facility for notification on book issue/return, Library Management Software is used for the effective overall library management.

Sports Complex- The college houses a gymnasium, indoor badminton/table-tennis hall, a swimmingpool and a playground for outdoor sports.

Computers- The college has adequate number of computers with internet connection to be utilized in admin office,staff room,library and the examination cell. Separate sets of computers are also provided for students to carry out their academic activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

176

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are	A. All of the above

organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

13

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

18

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	[View File](#)

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

01

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Active Student Council and Representation of Students' Council

Mr. S.T.Hunge – Faculty Incharge

Ms. S.P. Fating - Incharge –Cultural

Dr. Arshiya Sayied - Incharge NSS

Mr. D.B. Tule – Incharge NSS

Mr. M. S. Gautam –Incharge- Sports

The students' representative of NSS Unit, Cultural Activity, Sports activity, LR at PG level and Chairperson of the students' council were selected through Interview and class representative through Nominations (Topper of the class). Following table shows the representatives of students' council for the academic session 2019-20

Representatives of Students' Council

Sr.No.

Name of the student

Class

Category

01

Mr. Shivam Nikhar

MSW IVsem.

Chairman

02

Mr. Pritam Gugguri

MSW II Sem

Secretary

03

Ms. Kashish Singh

BSW V sem

Cultural Incharge (UG)

04

Mr. Suraj Dahagaonkar

MSW II Sem

Cultural Incharge (PG)

05

Mr. Ankur Kumar

BSW V sem

Sports Representative

06

Ms. Aishwarya Mishra

M.S.W. 2nd Sem

NSS Representative

07

Mr. Dipankar Bhojne

M.S.W. 2nd Sem

NSS Representative

08

Ku. Khushi Nandawanshi

M.S.W. 4th Sem

LR- UG

09

Ms. Aura Gabriel

M.S.W. 2nd Sem

LR - PG

10

Ms. Kashika Kapse

B.S.W. 2nd Sem

CR

11

Mr. Likhit Thakre

B.S.W. 4th Sem

CR

12

Mr. Shivam Avachat

B.S.W. 6th Sem

CR

13

Ms. Swarnima Kamalwar

M.S.W. 2nd Sem

CR

14

Ms. Prabha Toppo

M.S.W. 4th Sem

CR

Students Representative in Committe against sexual Harassment

1)Ms. Aura Gabriel

2)Ms. Kashish Singh

Students Representative in Anti Ragging Cell

1)Mr. Ankur Kumar

2)Ms. Prabha Toppo

Students Representative in GrievanceCell

1)Mr. Shivam Nikhar

2)Mr. Pritam Gugguri

3)Ms. Aura Gabriel

4)Ku. Khushi Nandawanshi

Students Representative in NSS Village Camp

1)Mr. Dipankar Bhojne

2)Ms. Aura Gabriel

3) Triveni katre

4) Aishwarya Mishra

5) Prizam Rahule

6)Ku. Khushi Nandawanshi

Students Representative in SAHAYOG College Magazine

1) Suraj Dahavavkar

2) Triveni Katre

3) Jay Deshmukh

4) Shiwam Nikhar

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumnus of the college Mr. Sunil Meshram donated Sanitizer liquidbaral along with a machine.

A group of alumni collectively depositedrupees 30,000 thousand in the alumni fund of which rupees 3000 are to be allocated for Principal Mr. U.R.Pradhan Memorial Prize each year for the topper in MSW final year.

Each admitted student contributes rupees hundred as student welfare fund.

Alumni in various NGOs and institutions always help us in offering social work practicum, study tourtrainingto the student by offering placements. Alumni are invited as resouce person and share their valuable experience. placement cell also recives queries foremployment from institution where our alumni work and help in organizing campus interviews.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://youtu.be/MT-6b4aleJ8

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Institutional Vision and Mission

—The vision and mission of the college is in accordance with the objectives of Higher Education Policy, which includes the following

—Preparing them for the Contribution to the National Development and providing value based society ensuring Social Justice and Equity.

—Fostering global competencies among the students to the development of their knowledge, skill and attitude to stand as best possible Social Work Practitioners.

—Inculcating professional values, human values, National values and International values among the students to give value based services.

—The students are encouraged for e-learning, use of website for updating knowledge and exploring employment opportunities.

—All these are associated with Human Resource Development and capacity building of the students as well as the stakeholders.

Vision

—"To create a knowledge and value based society with a vision of inclusive and sustainable development through qualitative educational empowerment"

Mission

—To produce cadre of professional Social workers through value based, participatory and democratic social work education.

—To promote competent human functioning for fashioning a responsive and just society.

—To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization and liberalization.

—To serve committed to the cause of social justice and equity.

—To undertake human resource development and capacity building programmers' with and for the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://tcsw.edu.in/pages/vision-mission.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

—The management in the monthly meetings with the staff representativetakes stock of the educational activities; processes from teachers' representatives and offer suggestions thereon. The management also interacts with the Principal and individual teaching faculty in this regard.

—The College Development Committeemeets periodically for effective management of the college funtioning.

—For efficient functioning of the college, institutional head in Staff Council Meeting forms various committees comprising In-Charges and members from amongst teachers.

—Social Work theory, practicum and the research enables to translate the vision statements into concrete action, internalization and practice, Enriching knowledge, skill and attitude for fostering excellence to benefit the human resources at micro and macro level.

— The students are also involved in planning and execution of various programs, their feedback is sought and used for improvingcollege funtioning.

— Stake holders are activly involved at various levels from designing of the curricullum, traning, evaluation,feedbackto placement of thestudents.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To be listed in the top colleges ranking by NIRF and other ranking services.

To enhance campus venture.

To Strengthen the Institute Innovation Cell.

To initiate more number of industries and institution interaction within and out side the country.

To increase the number of research publication. books and funding assistance.

To motivate students to aspire for placement/ higher studies.

To emphasize on the holistic development of students including technological empowerment.

To offer more certificate/skill development programmes and create a center for continues education.

Application for grants from government and non-government sources.

Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and innovative means.

Introduction of new programmes at the post-graduate level.

Application to state government for filling of existing vacancies of Principal, teaching and non-teaching positions.

Strengthening of Research Center of the college with addition to Ph.D supervisors.

Mobilization of funds and projects through the alumni and other stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.tcsw.edu.in/pages/document/PerspectivePlanForthe2020-21.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college is functioning on the basis of various institutional bodies formed as per the norms laid down by the UGC/ University. Both statutory and non-statutory bodies are functioning in mutual coordination to obtain optimum efficacy. The governing body, Accdemic council, Board of studies, finance committe, IQAC, College Development Committee are the apex decision makers. The decision are implimented with thehelp of staff, students and stake holders.The Office Superintendent controls the administrative office affairs under the directions of the Principal. The college also has an active Students council. Appointments in the college are made following the government norms and procedures. Some visiting faculty and support staff are engaged on temporary basis if the need arises.

File Description	Documents
Paste link to Organogram on the institution webpage	https://tcsw.edu.in/pages/iqac.aspx
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College exercises welfare measures for teaching and non-teaching staff and encourage them in endeavor for career development and progression. The teachers are supported toattend faculty development programmes in their respective fields 05 attended refresher/orientation/short term courses.They are also given the benefits of career advancement schemes at due time. The non-teaching staff attends training programmes periodically to stay updated in terms of emerging techniques. The administrative staff also get periodic promotions in pay scales as per government service norms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

8

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Statutory audit of the institution: is done by Jodh Joshi & Co.

Finance committee, Governing Body take periodical review of the financial transactions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Strategies Employed for Resource Mobilization:

· The institution seeks to mobilize government and non-government grants for the improvement of institutional infrastructure and knowledge resources and to that end.

prepareand submits proposals to the relevant authorities such as the UGC, ICSSR, State Government of maharashtra, and Department of social justice and special assistant.

Due to super annuation, staff on deputation in other departments the teaching and non teaching staff is required to work in multiple copacities. due to pandamic and goverment policies regarding recruitment many post are vacant (Teaching 05 and NonTeaching 04)

· Institute welcomes donations, memorial prizes and endowments from staff members, alumni and guardians towards the prize and endowment funds.

·Institute engages its alumni and other stakeholders in exploring revenue-generation avenues.

· All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.

· The Computer Laboratory which accommodates multiple related courses, the seminar halls which are also used as lecture theatres, the library which functions as a composite knowledge resource centre.

· The institution mobilizes its human resources, too by visualizing, designing and implementing academic and co-curricular activities that challenge the students to the utmost and develop their potential to the fullest.

· It encourages all staff members to reach their personal and professional growth goals by cooperating with their career development imperatives and discipline specific aspirations.

· The resources of intellectual and moral probity, along with a social conscience and cultural inclinations which are prioritized and cultivated by the institution in the overarching plan of its progress.

· The types and methods of resource mobilization are discussed in Staff meetings, Finance Sub-Committee meetings and are approved by the Governing Body of the college. It is also discussed in the Alumni Association meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	[Nil]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library. The IQAC has been a proactive player in the overall benchmarking process.

being a lead college of cluster of social work colleges the IQAC initiates meeting and motivates othe colleges also to undertake currucular,co curricular and extra curricularactivities for students and staffs.

The IQAC has regularly convened meetings; it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit and has initiated follow-up action as per the suggestions and recommendations of the eminent evaluators.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://tcsw.edu.in/pages/iqac_External_team.aspx]()

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the

quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated amongthe staff members.

Admission to various programmes , examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme for UG & PG students.

The teaching- learning process, the system of continuous evaluation, various co- curricular activities, discipline and culture of the Institute is meticulously monitors by the IQAC.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences through displays and whatsapp groups.

Regular feedback is taken from the students, and appropriate steps are taken to enhance the teaching-learning process.

Feedback from students is also taken about individualteachers for their respective courses, through IQAC,Feedback is properly analyzed and shared with the Principal and individual faculty members,but due to pandemic this year it was not conducted.Students can approach the Principalof the Institute for feedback and suggestions directly.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken the following:

- Automation of Admission Processes
- Automation of Examination Processes
- Curriculum Development Workshops in social work and social science subjects
- Green initiatives in Campus – tree plantation.
- MoUs with prestigious organizations.

In addition to IQAC, the Institute also considers the recommendations of the college development committee is regularly reviews the progress and makes necessary recommendations in an advisory capacity.

IQAC along with APC undertakes brainstorming sessions with faculty memners to review the teachinf learnig process in the context of objectives and learning outcomes course wise, being autonomous institution this is a routine excercise at the begining ofthe session.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.tcsw.edu.in/pages/document/AnnualReport2020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Development centre was started in the year 1996-97,since then activities for Gender equity remained as one of the priority area. Some gender equity measures taken by the institution was…

1.Gender sensitization activities was organized in each classes at induction stage.

2.To nurture girl student leadership we nominate two outstanding achiver girlsfromUG and PG level as LR in student council.

3. Celebrated International Women's Day with focus on gender equity focusing on International theme.

4. Committee against Sexual Harassment (CASH), Organizes gender sensitization programmes , have also organized programmes on POCSO in collaboration withChildline 1098,

5. Anti Ragging committee, Equal Opportunity Cell, these all institutional mechanisms also workfor the Gender equityare put into action during the year.

6. Mentoring has been implanted in the institute at regular basis but due to pandemic & lockdown situation we provide online/ telephonic mentoring and counseling service to the girl students in need predominantly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[Nil](#)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The following facilities are available in the institution for

the management of degradable and non-degradable waste

Non-degradable Waste:

1) Installed Dust bins in every class rooms, Staffrooms and in office premises.

2) Created No Plastic Zones to minimize the non gradable waste at institution level itself.

3) We created a facility fordisposal of Electronic Waste seperately.

4) For reprography, we encourage to use one sided used papers to minimize use of paper, we also send emails and whatsapp messages so as to movetowards paperless governance.

5) Putting Blue colored big dust bin for collection and segregation of non degradable waste , with an understating withNagpur Municipal Corporation.

Degradable Waste:

Sanitary napkins disposal facility is available.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**E. None of the above**

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College provides an inclusive environment for every student across Socio-Cultural, geographical and regional diversities with tolerance and harmony. Different social and cultural activities are organized in the college promoting harmony

towards each other. The students are encouragedto take part in varoius programme focusing on inclusion. We have a cross section of students coming from varied cultural regional, linguistic and communal orientations and learnto honour diversities. The philosophy of social work is very much grounded in respecting and empathizing individuality, the curricullum thus encourages inclusive environment.

There are grievance redressal cellin the institute like Student grievance redressal cell , Equal Opportunity Cell, ICC, which deal with grievances without descriminating gender, social, economic, racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and administrative staff which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The professional Social work education, stands on the strong footing on code of ethical values, philosophy, human dignity, justice, Equality, serving tothe last and needy people, responsible citizenship etc., all these aspects are the part and parcel of our curricular, co-curricular, extracurricular, research and the extension activities

To do justice to the Right Based Social Work Practice, we provided orientation to each class about the rights, duties, and constitutional obligations. The College celebrates the Independence Day & Republic Day with great enthusiasm and vigour. We organizeand celebrates the Constitution Day and Social Justice Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals, fundamental duties and rights of Indian citizens:

The students have enthusiastically participated in various

programs likeacademic programs eg.Seminar, Conferences, Expert talks, etc which have enriched there awareness about constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As a policy at institution level we observe, celebrate, organize days of National andInternation importancewe also organizes events to commemorate days of relavence likes

Human Rights Day

International Womens Day

International Social Work Day

World Water Day

International Day of the Worlds Indigenous Peoples etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practices of the Institute

1) STUDENT SUPPORT AND PROGRESSION (CRITERION-V)

2) Water awareness through Alliance for Quality Water Awareness (AQWA) Cell(CRITERION-VII)

3) 1) Orientation to students for access to free e-resources.(CRITERION-IV)

2) Provision of M-OPAC app for access to Library Collection.(CRITERIAON -IV)

4) Boost in Research Culture(CRITERION -III)

5) Repeatviva-voce examination(CRITERION -II)

File Description	Documents
Best practices in the Institutional website	http://www.tcsw.edu.in/pages/iqac_Best_Practices.aspx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Value education and extension work onthe following distinct areas and services are rendered by the college

1.Women Development Centre

2.CGSCC

3.Equal Opportunity Cell

4.AQWA Cell

5. Activities at adopted tribal Village

6.PEACE Project

7. Sahayog Cluster (Lead College)

File Description	Documents
Appropriate link in the institutional website	http://www.tcsw.edu.in/pages/Default.aspx
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Updation of curriculla

2. Workshop on E-Governance and Data managment for college development for the Non teaching and faculty.

3.Webinar on Intellectual Property Right

4.Submission of research proposal to the Govt. funding agencies.

5. To start new self finance courses.

6. Execution of Diploma in School Counseling in collaboration with Rotary Club.

7.To operationalise Community Radio.

8. To make computer facility available for visualy challenged students.

9. To organizeInternational Seminar or conference.

10. Suggestion to speed up filling of staff vacancies .

06-05-2022 05:20:46